

Multicultural Greek Council

Iowa State University

Constitution & Bylaws

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COUNCIL CONSTITUTION

PREAMBLE:

1. We, the undersigned Greek organizations have joined together to form this council known as the Multicultural Greek Council at Iowa State University in order to better meet our individual and joint needs and voice our concerns. We recognize that there are certain areas of action and programming that can be best carried out by the joint efforts of all such organizations. We do hereby establish such an organization and bind ourselves to abide by the provision of the following constitution and bylaws.
2. Multicultural Greek Council will abide by Iowa State University rules and regulations, state and federal laws.

ARTICLE 1: NAME

1. The name of the council that this constitution establishes shall be the Iowa State University Multicultural Greek Council (MGC).

ARTICLE 2: VISION STATEMENT

1. The vision of the Multicultural Council is to be a strong and positive force in the Iowa State Community and in the lives of our members.

ARTICLE 3: MISSION STATEMENT

1. The mission of the Multicultural Greek Council is to foster development of the Greek Community through leading, serving, and advocating on behalf of its member organizations and the diverse identities that they hold. To this end we strive to uphold the ideals of friendship, equity, and diversity.

ARTICLE 4: STATEMENT OF COMPLIANCE

1. Multicultural Greek Council abides by and supports Iowa State University policies, State and Federal Laws and follows local ordinances and regulations
2. Multicultural Greek Council agrees to annually complete President's Training, Treasurer's Training and Advisor Training (if required).

ARTICLE 5: NON-DISCRIMINATION STATEMENT

1. Iowa State University Multicultural Greek Council do not discriminate on the basis of race, ethnicity, sex, pregnancy, color, religion, national origin, physical or mental disability, age, marital status, sexual orientation, gender identity, genetic information or status as a U.S Veteran.

ARTICLE 6: PURPOSE

1. To serve as the governing body over the individual organizations within the council.
2. To unite multicultural Greek organizations on a common pathway for support and assistance of member organizations and to encourage members to engage with the entire Iowa State Greek community
3. To administer and enforce the constitution, bylaws, and rules and regulations established by the MGC at Iowa State University
4. To enact bylaws and to amend them
5. To encourage academic achievement among its member organizations through providing leadership opportunities.
6. To provide a forum for discussion and to develop action strategies regarding issues relevant to the MGC community
7. To abide by and support established Iowa State University policies, State and Federal Laws.

ARTICLE 7: MEMBERSHIP

1. There shall be three classifications of membership
 1. Active Membership
 - a) Must be in good standing with Iowa State University
 - b) Must pay council dues by second general meeting of the semester
 - c) Must maintain a chapter GPA of 2.5 on a 4.0 scale
 2. Probationary Membership
 - a) Probationary members waive voting privileges for duration of probationary period
 - b) Probationary members shall not have events as sponsored by MGC and all events sponsored by the organization shall be required by nationals
 - c) For organizations on Academic Probation, academic standing will be reviewed at end of semester
 1. If cumulative chapter end of semester GPA is above 2.5/4.0, probation shall be terminated for the next semester
 3. Transitional Membership
 - a) Transitional members are new members of the council that have not yet obtained full membership.
 - b) Must be in good standing with Iowa State University
 - c) Must pay council dues
 - d) Transitional members do not have a vote in Legislative Assembly

ARTICLE 8: EXECUTIVE BOARD

1. There shall exist within the council an Executive Board consisting of a council President, Executive Vice President, Vice President of Communications, Vice President of Finance and Vice President of Recruitment.
2. No more than 2 members of the Executive Board (excluding the Advisor position) may be comprised of members of the same member organization
3. Members of the Executive Board shall be exempt from paying dues to MGC, due to the time that they volunteer
1. The Executive Board shall meet during the weeks the Legislative Assembly is not in session to discuss matters of alleged importance for the next Legislative Assembly meeting
2. All officers of this organization must meet the following academic requirements:
 1. Be in good standing with the university and enrolled: at least half time (six or more credit hours), if an undergraduate student (unless fewer credits are required to graduate in the spring and fall semesters) during the term of office, and at least half time (four or more credits), if a graduate level student (unless fewer credits are required in the final stages of their degree as defined by the Continuous Registration Requirement) during their term of office.
 2. Have a minimum cumulative grade point average (GPA) as stated below and meet that minimum GPA in the semester immediately prior to the election/appointment, the semester of election/appointment and semesters during the term of office. For undergraduate, graduate, and professional students, the minimum GPA is 2.00. In order for this provision to be met, at least six hours (half-time credits) must have been taken for the semester under consideration.
 3. Be ineligible to hold an office should the student fail to maintain the requirements as prescribed in (1) and (2).
 4. An appeal may also be made by an Executive Board member (including the President of MGC) for a cabinet member to attend an Executive meeting and the same guidelines as above must be followed
3. President
 1. Preside over all executive and general council meetings
 2. Maintain communication between all MGC member organizations
 3. Reserve the right to call an emergency meeting within 12 hours advance notice
 4. Establish any committees necessary to carry out the programs of the council with consenting vote of the council
 5. Act as the tie-breaker in the event of Legislative Assembly gridlock
 6. Must attend ALL Greek Lead Meetings
 7. May not be Chapter President of a member organization
 8. Shall meet on a regular basis with the Greek Advisors and shall maintain two weekly office hours
 9. Attend the Association of Fraternal Leadership and Values Conference
 10. Will work with the executive officers and president's cabinet to put together a binder to be passed on to the next executive board including:

11. List of Executive Officers and President's Cabinet Info and Position
 12. Minutes taken by the Vice President of Communications
 13. All MGC Events done throughout the one year term including flyers and pictures
4. Executive Vice President
 1. Act as parliamentarian during Legislative Assembly and Executive Board meetings
 2. Coordinate with Member Organization representatives on multi-organizational initiatives
 3. Make changes to the MGC constitution when deemed necessary
 4. In an effort to maintain and improve relations with existing Greek Councils, act as the liaison from the MGC to the IFC, NPHC, and CPC
 5. In the event of absence of President at Legislative Assembly, conduct Legislative Assembly meeting
 5. Vice President of Finance
 1. Maintain accurate financial records for the council
 2. Document and receipt all transactions
 3. Prepare bi-annual council budget by third legislative meeting of the semester
 4. Provide financial report/status at each legislative meeting
 5. Collect dues and accounts receivables
 6. Deposit all received funds in MGC bank account
 7. Prepare expected budgets for all MGC proposals
 6. Vice President of Communications
 1. Take minutes at all council meetings in electronic format
 2. Document all council events
 3. Conduct interviews with participants about pros/cons of event
 4. Retain copies of any fliers or brochures produced for advertisement/recruitment purposes
 5. Create annual council scrapbook
 6. Keep all hard and soft-copied information in an organized fashion
 7. Publish annual report for the council
 8. Update the council page on the Greek Affairs webpage
 7. Vice President of Recruitment
 1. Work in conjunction with IFC and CPC Vice President of Recruitment
 2. Work in conjunction with NPHC
 3. Represent MGC at Greek community events such as Summer Orientation, Experience Iowa State and other events have recruitment possibilities
 4. Develop brochures, flyers, and other marketing materials for the MGC.
 5. Coordinate events with Iowa State University offices to promote the MGC council (with MSA, Greek Affairs, Admissions, etc.)
 6. Maintain promotion and advertisement of all MGC events working alongside the Director of Marketing
 8. Advisor
 1. To provide assistance and support to member organizations

2. Review MGC Expansion proposals and determine if all proper components and formatting are present
3. Mediate inter-organizational conflicts
4. Meet with all Executive Board members and Chapter Presidents throughout the semester on a monthly basis
5. Advisor is appointed by Greek Affairs staff
6. Advisor Term of Service is while he or she is employed at ISU
7. Replacement Advisor is appointed by Greek Affairs staff after Advisor is interviewed and selected by Greek Affairs staff

ARTICLE 9: LEGISLATIVE ASSEMBLY

1. There shall exist a Legislative Assembly which discusses and votes on business brought forth during council meetings
2. Meetings will be conducted using the parliamentary procedures outlined in the most recent version available of Robert's Rules of Order
3. The Legislative Assembly shall convene for the first time the second week of the semester and meet bi-weekly thereafter until dead week
4. Quorum for Legislative Assembly shall be 2/3 of the Active Membership Organizations
 1. If quorum is not fulfilled by ten minutes after the established start time of the Legislative Assembly meeting, the meeting shall be postponed at the discretion of the Executive Board.
5. Each member organization shall provide at least one (primary) delegate, but no more than two, to represent the member organization at all Legislative Assembly meetings.
6. The primary delegate to Legislative Assembly must be either the Organization President or Vice President (or equivalent as agreed to by the Council President and Organization President)
7. The Executive Council is excluded as representatives for their member organization
8. Each Active Member organization will receive one vote
9. Probationary and Transitional Member organizations will receive voice but no vote, and will not be able to make or second motions
10. Guests to the Assembly Meeting and of the Executive board will receive voice at the discretion of the chair, but no vote
11. Voting powers are also bestowed upon the Executive Board (with the exception of the President)
 1. The Council President is not given a vote; In the event of an impassable tie, the President's decision shall act as the tie breaker

ARTICLE 10: ELECTIONS

1. Procedures Governing Elections stated in section 6 of the Bylaws
2. Election Days will be held no later than the first week of November

ARTICLE 11: OFFICER IMPEACHMENT

1. Nomination for Impeachment
 1. Complaints shall be turned in anonymously to the President of MGC or any other member of the MGC Executive Board.
 2. The complaint will be discussed within the Executive Board and a plan of action will be determined.
 3. With the exception of extreme cases, no impeachment shall occur without proper warning.
 4. An official vote will be taken and if the majority (50% +1) vote is in approval of Impeachment, the process will begin.
2. Removal of Advisor will be given the same process as the other officers on the Council
 1. Nominations for Impeachment must be brought up to the Director of Greek Affairs
 2. Following the nomination, the impeachment procedure will take place
3. Procedure
 1. A General meeting will be called
 2. The MGC President will give a brief description of the “accusations”
 3. The Officer in question will appeal his/her case to the MGC.
 4. The members of MGC will ask the Officer questions.
 5. The Officer will be asked to leave the room
 6. Discussion will begin and will continue until there has been a conclusive vote in favor of or against impeachment.
 7. Only the votes of the Executive Board and Delegates will be counted.
 8. A two thirds vote will be necessary for a motion of Impeachment to pass.
 9. If Impeachment is approved, the officer will give up his/her position and elections for said position will be held at the next general meeting.
 10. If the president is Impeached, Vice President shall take over the position of President and a new Executive Vice President will be elected at the next general meeting.

ARTICLE 12: DISSOLUTION OF COUNCIL

1. In the event the number of active member organizations falls below two, the MGC shall be dissolved into its remaining constituents
2. All funds located in the MGC account at the time of dissolution, granted that all outstanding debts from and to the council are reconciled, shall be donated to a multicultural scholarship at Iowa State University

ARTICLE 13: AMENDMENTS

1. All constitutional amendments must be submitted to the Legislative Assembly in writing and electronically at least seven days prior to desired voting date
2. This Constitution shall be amended by a *two-third* vote of Active Membership Chapters present and voting at an Official Council Meeting

COUNCIL BYLAWS

ARTICLE 1: MEMBERSHIP DUES AND FINES

1. Multicultural Greek Council financial statement
 1. All monies belonging to this organization shall be deposited and disbursed through a bank account established for this organization at the Campus Organizations Accounting Office and/or approved institution/office (must receive authorization via Campus Organizations Accounting Office). All funds must be deposited within 48 hours or two business days after collection. The Advisor to this organization must approve and sign each expenditure before payment.

2. Membership Dues
 1. To aid the cost of council operations, all member organizations shall pay council dues of \$5 per active member, minimum is \$25 for chapter for those chapters that have 5 or less members.
 2. Probationary member organizations and transitional member organizations should pay half of the Active Member organization dues per semester.
 3. Failure to pay dues by the date set shall result in automatic Probationary membership until all dues are reconciled.

3. Member organizations shall have at least two representative members present at all MGC sponsored events
 1. Failure to provide dual representation at an MGC sponsored event shall result in the revoking of voting rights for the following Legislative Assembly.
 2. Any organization that fails to abide by Constitutional deadlines, or deadlines imposed by MGC executive board, shall be fined \$20.
 3. Any organization that fails to collaborate in an MGC event as stated in Article 6, Section 2 will be fined \$25
 4. All fines must be paid off before the next general assembly meeting following the date the fine is imposed, failure to pay fine will result in loss of voting rights until all fines are paid.

ARTICLE 2: EXPANSION

1. Organizations interested in joining the Multicultural Greek Council must first be approved by the University Committee on Fraternities and Sororities and be recognized as a Greek Organization before submitting an application for transitional membership.
2. Organizations shall submit to the Council President, Council Adviser, and Greek Affairs staff a Transitional Membership Application Packet containing:
 1. Description of their organization, its purposes, values, and what they want to do on campus, and how they can better the council.
 2. Statement from each interested individual about why they want to bring their organization to campus and what they hope to gain.
 3. An anticipated timeline of their chartering process.
 4. A list of goals for recruitment and a model of recruitment practices.
 5. A roster of interested students containing names, emails, and indications of individuals serving as president and secretary or their equivalents.
 6. Names, emails, permanent addresses, phone numbers of any supporting inter/national organization staff or alumni.
 7. Copy of current organizational constitution and documented meeting minutes.
 8. Copy of inter/national constitution, bylaws, rules, or policies regarding colonization and expansion.
 9. Descriptions of the amount of financial, planning, and other support and supervision currently received and expected to be received from inter/national organization.
 10. Number of current chapters and colonies in the inter/national organization and any expansion efforts on the behalf of the inter/national organization
 11. Written statement by the interested party that:
 - a) They will abstain from any activities that could be considered hazing under the Iowa State University definition.
 - b) They will obey all council and university policies.
 - c) They will work to promote the mission and vision of the council.
 - d) They acknowledge failing to abide by this agreement they risk losing recognition by the council and or Iowa State University.
 12. If the organization is returning to campus, they must include:
 - a) Reasons why the chapter left campus.
 - b) How the issues were since resolved.
 - c) Proof that all undergraduate members at the time of leaving campus have since graduated from Iowa State University.
 13. Once approved by the Council President and Adviser, packet will be sent to the Council Executive Board for discussion and approval.
 14. Once approved by the Council Executive Board the packet will be distributed to Member Organizations with a set date that the interested parties will present in person to the General Assembly.
 15. Interested parties will present to MGC General Assembly, followed by a closed debate and voting to approve one calendar year of transitional membership.
 16. Should the vote to deny transitional membership, the interested party has the option to reapply for membership.

3. Transitional organizations must remain in transition status for a minimum of one academic semester.
 1. The transitional organization has one calendar year from the time they are approved by the general assembly to either submit to Council President, Adviser, and Greek Affairs Staff a Full Membership Application Packet and get approval of the general assembly for full member status or request from the body an extension of their transitional period by no more than one academic semester.
 2. Should the transitional organization fail to attain full membership status by the end of their transitional period they will lose recognition by the council and must wait one calendar year to reapply for transitional membership again.
 3. As long as organizations are in Transitional Status they will:
 - a) Be represented at MGC general assembly in accordance with the council governing documents.
 - b) Pay dues in accordance with the council governing documents.
 - c) Stay in good standing with Greek Affairs and Student Activities Center.

4. Transitional member organizations shall submit to the Council President, Council Adviser, and Greek Affairs staff a Full Membership Application Packet containing:
 1. Description of their organization, its purposes, values, and what they want to do on campus, and how they can better the council.
 2. Proof that they are in good standing with Iowa State University, Greek Affairs, and their inter/national organization.
 3. Statement from each interested individual why they want to bring their organization to campus and what they hope to gain.
 4. An updated anticipated timeline of their chartering process.
 5. A list of goals for recruitment and a model of recruitment practices.
 6. An Odysseus roster containing a number of members equal to or greater than that set by their inter/national organization who are full-time students with indications of individuals serving as president, treasurer, and secretary or their equivalents.
 7. Proof that they are a recognized student organization at Iowa State University.
 8. Proof of an organization average GPA of 2.5 on a 4.0 scale.
 9. Proof of an on or off campus fund account.
 10. Names, emails, permanent addresses, and phone numbers of any supporting inter/national organization staff or alumni.
 11. Names, email, address, and phone numbers of at least one faculty or staff serving as adviser.
 12. Copy of current organizational constitution and documented meeting minutes
 13. Written statement by the organization that:
 - a) They will abstain from any activities that could be considered hazing under the Iowa State University definition
 - b) They will obey all council and university policies
 - c) They will work to promote the mission and vision of the council
 - d) They acknowledge failing to abide by this agreement they risk losing recognition by the council and or Iowa State University
 14. Once approved by the Council President and Adviser, the packet will be sent to the Council Executive Board for discussion and approval.

15. Once approved by the Council Executive Board the packet will be distributed to Member Organizations with a set date that the interested parties will present in person to the General Assembly.
16. The transitional organization will present to MGC General Assembly, followed by a closed debate and voting to approve full membership.

ARTICLE 3: RULES OF ORDER

1. Meetings will be conducted using the parliamentary procedures outlined in the most recent version available of Robert's Rules of Order
2. The Executive Vice President will serve as parliamentarian and also has voting rights

ARTICLE 4: ELECTIONS

- 1.
2. Elections will be held first week in November
 1. Nominations for executive positions will be held two weeks before elections and must present their platform to the general assembly
 2. The election will be held by the majority of a secret ballot.
3. Elected terms are two consecutive semester requirements
4. Requirements for executive board eligibility
 1. Must have a minimum of a 2.5 GPA on a 4.0 scale
 2. Member may petition eligibility to Executive Board if the GPA requirements are not met
 3. Must be an active member in an Active Member organization
 4. Be in good standing with the university and enrolled: at least half time (six or more credit hours), if an undergraduate student (unless fewer credits are required to graduate in the spring and fall semesters) during the term of office, and at least half time (four or more credits), if a graduate level student (unless fewer credits are required in the final stages of their degree as defined by the Continuous Registration Requirement) during their term of office.
 5. Be ineligible to hold an office should the student fail to maintain the requirements as prescribed in parts 2 and 3."
5. All Executive Board positions may run for re-election for consecutive terms except the Council President

ARTICLE 5: ATTENDANCE

1. Representatives
 1. Attendance to General Business Meetings will be taken when the meeting is called to order, documenting both chapters and representatives. Each representative shall be marked as either P for present, T for tardy, or A for absent.
 2. 'Present' refers to being in attendance prior to the time the meeting is called to order, 'tardy' refers to being in attendance after the meeting has been called to order but before 15 minutes has passed from the time of the call, and 'absent' refers to attendance after 15 minutes has passed from the call to order, or non-attendance.
2. Fines and Punishments
 1. A 'tardy' will result in a warning for the 1st offense with subsequent offenses resulting in a \$5 fine per person to their respective organization.

2. An 'absence' will result in a \$5 fine per person to their respective organization up to the 2nd offense. Any subsequent offences past the 2nd will result in a \$10 fine in addition to voting restrictions pending a presidential meeting.
3. If a representative appoints a proxy to take their place during general business meetings and the proxy states as such, then attendance shall be marked as according to the presence of the proxy.
4. Any offense is open to the possibility of appeal to the executive board with fines having the possibility of being waived if sufficient reason is found.

ARTICLE 6: AMENDMENTS

1. All by laws amendments must be submitted to the Legislative Assembly in writing and electronically at least seven days prior to desired voting date
2. A 66% approval rate of the Legislative Assembly is required for constitutional amendments to be incorporated