INTERFRATERNITY COUNCIL of IOWA STATE UNIVERSITY
CONSTITUTION and BYLAWS

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INTERFRATERNITY COUNCIL of IOWA STATE UNIVERSITY
CONSTITUTION

MISSION STATEMENT
We, as members of the Iowa State Greek Community pledge to achieve pleasure in life by first being respectful. Through integrity we’ll learn to stand for what we believe in and gain a sense of dignity in the ethics we so strongly value. The accumulation of these events shall attribute to the true aspect of pride that is engrained in all of us. Proud to be Greek.

PREAMBLE
We, the representative members of the Fraternity community of Iowa State University, believing that the social Greek letter Fraternity is an inherent part of the university community, do establish this Constitution. We hereby grant and delegate to the Interfraternity Council such powers and responsibilities as are necessary to serve the following ends:

1) To provide an organization that represents the member Fraternities and the Fraternity community at Iowa State University.
2) To provide an organization that serves the member Fraternities and the Fraternity community.
3) Promote and foster an environment that works towards a devotion to scholarship, service, leadership, and brotherhood.

ARTICLE I
NAME
The name of the organization will be the Interfraternity Council of Iowa State University.

ARTICLE II
SCOPE OF AUTHORITY
The Interfraternity Council's scope of authority will include both administrative and legislative policies. The scope will also include the course of action taken by the Interfraternity Council. By the virtue of authority vested in it by the Constitution, the Council will have the authority to decide policy that is deemed necessary pertaining to the chapters represented by the Council. The Council has authority to administer these policies, adjudicate these policies, except those that are of institutional policy, by means of a judicial board, and administer the appropriate action of these policies. The Council will strive for the continued improvement of inter- and intra-relations, standards, and self-governance. The Interfraternity Council shall abide by all University rules and regulations and state and federal laws. Authority of the Interfraternity Council is derived through recognition by the Student Activities Center, which is responsible to the Vice President for Student Affairs.

ARTICLE III
MEMBERSHIP
Section 1 A men's social Fraternity at Iowa State University will be a member of this organization through its recognition by the Council of Fraternities, the University Committee on Fraternities and Sororities, and Iowa State University.

Section 2 The Interfraternity Council shall allow all registered Iowa State University students and their respective Fraternities to become members of the Council of Fraternities.

Section 3 Any group of students desiring to form a chapter of a national or local Fraternity at Iowa State University must meet the guidelines outlined by the University, the Interfraternity Council, and the University Committee on Fraternities and Sororities in Requirements for Formation of a new Fraternity or Sorority Chapter at Iowa State University of Science and Technology.
ARTICLE IV
OFFICERS

Section 1. The elected officers of this organization will be the Graduate Advisor, President, Vice President of Leadership Development, Vice President of Judicial Affairs, Vice President of Risk Management, Vice President of Finance, Vice Presidents of Recruitment (2), Vice President of Public Relations, Vice President of Community Service and Philanthropy, and the Vice President of Scholarship.

Section 2. The term of office, unless otherwise specified, will be one year, beginning the last day of the fall semester.

Section 3. The election of officers will be in accordance with the Bylaws.

Section 4. The officers will be advised by a graduate advisor selected by the Office of Greek Affairs.

ARTICLE V
ADMINISTRATIVE BODY

Section 1. The administrative body of this organization will be called the Executive Council.

Section 2. The Executive Council will consist of the President, Vice President of Leadership Development, Vice President of Judicial Affairs, Vice President of Risk Management, Vice President of Finance, Vice Presidents of Recruitment (2), Vice President of Public Relations, Vice President of Community Service and Philanthropy, and the Vice President of Scholarship.

Section 3. The Executive Council will inform the Judicial Board, consisting of the Vice President of Judicial Affairs and the Vice President of Risk Management, if they believe that the legislation which they have enacted is not being followed.

Section 4. The Executive Council will be a body of information exchange to the community and Iowa State administration.

ARTICLE VI
LEGISLATIVE BODY

The legislative body of this organization will be called the Council of Fraternities. All legislative powers herein granted or implied will be vested in the Council of Fraternities. The Council of Fraternities will be a unicameral body composed of representatives of the member Fraternities.

A. Each chapter will select its Interfraternity Council representatives.

B. The elected representatives of the Council of Fraternities will serve a term coinciding with the terms set up by the individual chapter.

Section 1. Each member Fraternity will be entitled to one vote.

Section 2. The President of the Interfraternity Council will vote only in the case of a tie in the Council of Fraternities' voting.

ARTICLE VII
JUDICIAL BODY
The Interfraternity Council will have the power to establish and maintain an Interfraternity Council Judicial Board. The Interfraternity Council Judicial Board will operate under the Judicial Board Constitution and in accordance with the Bylaws of the Interfraternity Council.

**ARTICLE VIII**

**MEETINGS**

Section 1 Regular meeting of the Council of Fraternities will be held a minimum of three times per month as designated by the President of the Interfraternity Council, with one meeting being a Presidents Council meeting. If a fourth meeting is deemed necessary, the Interfraternity Council will notify the Council of Fraternities at the first meeting of the month.

Section 2 Special meetings may be called at any time by the President of the Interfraternity Council or at the request of 25 percent of the member Fraternities.

Section 3 Notice of a special meeting will be given to the Council of Fraternities’ representatives of each member Fraternity 24 hours in advance.

**ARTICLE IX**

**ADVISORS**

Section 1 IFC/CPC student advisors are elected by their respective governing councils for a one-year term, beginning the first of the year.

Section 2 IFC/CPC student advisors serve in an advisory capacity to build a strong foundation upon which members can grow as leaders and accomplish their varied tasks.

Section 3 Greek Affairs professional staff serve as advisors to the IFC/CPC student advisors and ensure that all actions are in line with the strategic plan.

**ARTICLE X**

**BYLAWS**

The Interfraternity Council Bylaws become effective upon a two-thirds vote of the Council of Fraternities. The purpose of these Bylaws are to explain, define, and contain, in detail, the duties of the officers and committees of the Interfraternity Council, to outline, in brief, the operation of the Interfraternity Council, and to set forth the rules and regulations governing the member Fraternities and the penalties for infraction thereof.

**ARTICLE XI**

**AMENDMENTS AND RATIFICATIONS**

Section 1 Amendments to this Constitution will be presented to all members of the Council of Fraternities in writing at a regular meeting and may be voted upon at that meeting. A three-fourths vote of quorum of the members of the Council of Fraternities will be required for adoption.

Section 2 When approved by a three-fourths vote of the quorum of the Council of Fraternities, this Constitution will become effective September 26, 2012, and will supersede any previous Constitutions of the Interfraternity Council.

Section 3 Amended or ratified Constitutions will be submitted to the Student Activities Center for approval within ten days.
Section 1. Member Fraternities
   A. The member Fraternities are:
      Acacia
      Adelante
      Alpha Gamma Rho
      Alpha Kappa Lambda
      Alpha Tau Omega
      Alpha Sigma Phi
      Beta Sigma Psi
      Beta Theta Pi
      Delta Tau Delta
      FarmHouse
      Kappa Sigma
      Lambda Chi Alpha
      Phi Kappa Psi
      Phi Delta Theta
      Phi Gamma Delta (FIJI)
      Phi Kappa Theta
      Pi Kappa Alpha
      Sigma Alpha Epsilon
      Sigma Chi
      Sigma Phi Epsilon
      Sigma Pi
      Tau Kappa Epsilon
      Theta Chi
      Theta Delta Chi
      Theta Xi
   B. The associate member Fraternities, those Chapters that have not yet received a charter and have not been
      recognized as a chapter by the Council of Fraternities, known as colonies, are:
      Sigma Nu  Delta Upsilon

Section 2. Council of Fraternities
   A. The abovementioned member Fraternities and associate members will make up the legislative body: The
      Council of Fraternities. All powers of the legislative branch shall be vested in the Council of Fraternities.

Section 3. Executive Council
   A. Administrative powers shall be vested in the Executive Council.
   B. The Executive Council shall be composed of President, Vice President of Leadership Development, Vice
      President of Judicial Affairs, Vice President of Risk Management, Vice President of Finance, Vice
      Presidents of Recruitment (2), Vice President of Public Relations, Vice President of Community Service
      and Philanthropy, and the Vice President of Scholarship.

Section 4. All Greek Judicial Council
   A. The All Greek Judicial Council (AGJ) will be a sanctioned judicial body established by the Interfraternity
      Council and the Collegiate Panhellenic Council.
   B. The AGJ will perform all duties and be subject to all regulations and policies contained in the All Greek
Judiciary Board Constitution.

C. The All Greek Judiciary Council Constitution will become effective upon adoption by a three-fourths vote of the Council of Fraternities.

D. The Vice President of Judicial Affairs will be responsible for forming the All Greek Judicial Board with equal representation of all chapters.

E. The Vice President of Judicial Affairs will serve as liaison between the All Greek Judicial Board and the Interfraternity Council.

ARTICLE II
OPERATING PROCEDURES

Section 1. Meetings
A. Regular meetings of the Council of Fraternities will be held weekly as designated by the President of the Interfraternity Council.
B. Special Meetings may be called at any time by the President of the Interfraternity Council or at the request of 25 percent of the member Fraternities.
C. Quorum is defined as two-thirds of the member Fraternities.
D. The Executive Council Meetings may be called at any time by the President of the Interfraternity Council or at the request of 25 percent of the member Fraternities.

Section 2. Representation
A. Member Fraternities shall appoint two members as Interfraternity Council Representatives.
   1. The chapter President or Vice President must serve as one of the two representatives.
   2. The second representative will be appointed by the chapter for a term coinciding with the terms set up by the individual chapter. That member must be in at least his third semester as a Greek member by the start of his term. That student must maintain a minimum cumulative GPA of 2.50 and will also serve on the All Greek Judicial Board and the Party Evaluation Team, attend their mandatory trainings, and be bound by those bodies’ respective bylaws and constitutions.
B. Member Fraternities may send a substitute delegate if the registered representative is unable to attend.

Section 3. Good Standing
A. A member Fraternity will be considered in good standing for voting purposes with the Interfraternity Council provided:
   1. The Fraternity has not missed the previous two Council of Fraternity meetings.
   2. The Fraternity has not been delinquent in the payment of dues or fines (Article VI, Section 3, Subsection A).
   3. The Fraternity is in compliance with the NIC member chapter expectations. (Article XI section 2.)
B. A member Fraternity will be considered in good standing for the Fraternal Excellence Award with the Interfraternity Council provided:
   1. The Fraternity must attend the mandatory All Greek Judicial and Party Evaluation Training. (Article II, Section A, Subsection 2).
   2. The Fraternity is not delinquent in the payment of dues or fines (Article VI, Section 3, Subsection A).
   3. The Fraternity must have 80 percent of their new members attend Live Greek 365.
   4. The Fraternity must have representation at 75 percent of all Recruitment Educational Sessions and roundtable meetings.
   5. The Fraternity is in compliance with the NIC member chapter expectations. (Article XI section 2.)

Section 4. Voting
A. Only member Fraternities will have voting privileges on the Council of Fraternities.
B. Each member Fraternity is allowed one vote. Each member Fraternity present at the meeting will have voting privileges provided that the Fraternity is in good standing (Article II, Section 3, Subsection A).
C. Voting shall be conducted through collective voice vote, secret ballot, hand voting, or verbal confirmation through roll call.
D. Those members not in good standing will lose Interfraternity Council voting privileges at the next meeting of the Council of Fraternities.
E. Voting privileges will be revoked until are fines are paid in full.

Section 5. Rules of Order
A. The current edition of Robert’s Rules of Order will govern the meeting except where specified by the Interfraternity Council Bylaws and Constitution.

ARTICLE III
INTERFRATERNITY EXECUTIVE COUNCIL OFFICERS

Section 1. Duties of Elected Officers
A. All officers shall:
   1. Be required to be present at any Council of Fraternities meeting, Executive Council meeting, any special meeting that the Vice President of Leadership Development or President calls for, or any major event held by the Interfraternity Council, unless excused by the Vice President of Leadership Development.
   2. Work collectively for the betterment of the Interfraternity Council by devoting time and effort into finding solutions to current issues and/or adversities of the Council.
   3. Attend the Association of Fraternal Leadership & Values (AFLV) conference held in February to find innovative new ways to better Iowa State University’s Greek Community.
   5. Assist the Vice President of Judicial Affairs with Party Evaluation Team as needed.
   6. Conduct a minimum of two roundtables per semester with appropriate chapter officers present to ensure adequate communication and education with the community.
   7. Submit all items as requested by the Vice President of Leadership Development, including, but not limited to, weekly progress reports, agenda items, etc.
   8. Be responsible for meeting with the Interfraternity Council Graduate Advisor as necessary.
   9. Be responsible for creating and maintaining a position binder to document all actions undergone during his term.
  10. Be responsible for conducting an appropriate officer transition with the newly elected officer of his position at the conclusion of elections.
  11. Attend the formal officer transition ceremony held at the end of the fall semester during his term.
  12. Attend the Incoming President’s Retreat held annually in January.
  13. Be responsible for ensuring that all relevant information pertaining to his position gets posted on the Greek Affairs website and is revised accordingly.

B. Terms of Office
   1. The term of Executive Officers (excluding Vice Presidents of Recruitment) will begin January 1st and end December 31st.
   2. The term of Vice Presidents of Recruitment will begin October 15th and continue one calendar year until December 31st of the following year.
      a. The Vice Presidents of Recruitment will not be required to attend Delegate or Executive Board Meetings during the semester that they are elected. They will begin attending Delegate and Executive Board Meetings when the new council takes office on January 1st.
      b. The newly elected Vice Presidents of Recruitment are not considered members of the Executive Council during the semester they are elected.

C. President shall:
   1. Attend all Interfraternity Council, Council of Fraternities, and President’s Council meetings; and preside as chairman.
   2. Serve as liaison to the Office of Greek Affairs, Collegiate Panhellenic Council, Multicultural Greek Council, and National Panhellenic Council.
3. Hold individual meetings with Chapter Presidents once a semester to assess community needs and establish working relationships.
4. Meet with IFC advisor weekly.
5. Represent the Interfraternity Council at the University Committee on Fraternities and Sororities, Greek Alumni Alliance, and VEISHEA Advisory Council.
6. Coordinate the Interfraternity Council Executive Officer Installation Ceremony.
7. Be responsible for registering the Interfraternity Council as a student organization with the Student Activities Center annually and ensuring that the Interfraternity Council Bylaws and Constitution meet the outcomes of the Student Organizations Recognition Policy.
8. Be responsible for improving relations between fraternity chapters.
9. Be responsible in conjunction with the Vice President of Leadership Development for continual evaluation of the functionality of the Interfraternity Council Executive Council and restructure as necessary to fit strategic goals of the Greek Community.
10. Be responsible for all officer transitions.
11. Be the primary communicator with all chapter Presidents.
12. Collectively represent the Interfraternity Council and the fraternity community by improving the relationship between the University, the Ames Community, and the Greek Community.
13. Assist council officers by attending events, meetings, and roundtables as needed, required, and requested.
15.

D. Vice President of Leadership Development shall:
   1. Be responsible, in coordination with the President and Graduate Advisor, for the formation of goals and direction of the Executive Council and the Interfraternity Council.
   2. Be responsible for general Executive Council oversight and individual officer accountability including assisting officers with their goals.
   3. Be responsible for the preparation of an annual report summarizing the accomplishments, activities, and progress of the Executive Council officers.
   4. Be responsible for chairing the Interfraternity Council meetings in the absence of the President.
   5. Be responsible for chairing and setting the agenda for all Executive Council meetings.
   6. Be responsible for holding progress meetings with all officers of the Executive Council as needed.
   7. Be responsible for conducting and collecting evaluations of all Interfraternity Council events, programming, roundtables, etc.
   8. Be responsible for developing a model “out-of-house” new member program for chapters by compiling best practices from all chapters.
   9. Be responsible for developing and implementing strategies to increase new member retention rates.
10. Be responsible for collecting and evaluating senior programming and chapter policies concerning seniors and then identifying an action plan to increase senior retention rates.
11. Be responsible for organizing, developing, and operating the Greek Community’s new member orientation, Live Greek 365.
12. Act as co-student advisor of the Emerging Greek Leadership Council with the Collegiate Panhellenic Council Vice President of New Membership Development.
13. Be responsible for developing and implementing continuing member education, compiling best practices from all chapters.

E. Vice President of Judicial Affairs shall:
   1. Be responsible for the selection of the appointed officers according to Article IV, Section 2, Subsection B, including chairing the Selection Committee and overseeing all application materials and election procedures.
   2. Be responsible for the investigation of any rumor or matter that violates local, state, or federal laws, Iowa State University policies, Office of Greek Affairs policies, etc. dealing with the Greek Community that is brought to the Interfraternity Council, the Office of Greek Affairs, or the Office of Judicial Affairs.
3. Handle all rumors or judicial matters with confidentiality and respect.
4. Be responsible for acting as the director and chair of the All Greek Judiciary Council. Be responsible for the filing and preparation of all judicial action between chapters, groups, or individual members with the Office of Judicial Affairs.
5. Be responsible for developing policies concerning the handling of judicial courses of action in coordination with the Office of Judicial Affairs and the Office of Greek Affairs.
6. Be responsible for all judicial matters and the communication of these issues to University officials as necessary.
7. Be required to be in at least their third semester as a Greek member upon the start of their term.
8. Be responsible for meeting and coordinating initiatives from the Office of Judicial Affairs on a weekly basis.
9. Be the Interfraternity Council student representative for the Ames Police Department and Department of Public Safety in regards to matters concerning the Greek Community.
10. Be responsible for partnering with and utilizing an anonymous hazing tip line.
11. Be responsible for assisting the Vice President of Risk Management on all major risk prevention initiatives and projects.

F. Vice President of Risk Management shall:
1. Work in conjunction with the Interfraternity Graduate Advisor, Vice President of Judicial Affairs and University Office of Judicial Affairs as needed.
2. Be responsible for coordinating all educational, training, and programming sessions involving risk management, including Events Policy Training.
3. Be responsible for the proactive monitoring of risk and other concerns with individual chapters.
4. Be responsible for organizing and operating the Party Evaluation Team (PET).
5. Be responsible for providing counsel to individual chapters concerning risk management issues.
6. Be the co-chairperson of the Event Review Board with the Collegiate Panhellenic Council’s Vice President of Risk Management.
7. Be responsible for collaborating the Events Review Board with the Iowa State Events Authorization Committee.
8. Be responsible for proactive hazing education and prevention.
9. Be responsible for making available alcohol-free alternative programming for the Greek Community through collaborations with other University units and organizations.
10. Be responsible for developing best practices for chapters’ risk prevention programs.
11.
13. Be responsible for revising, updating, and distributing the Collegiate Panhellenic and Interfraternity Council Risk Management Resource to the Greek Community annually, in order to meet community needs.
14. Be responsible for meeting with the Office of Judicial Affairs on a weekly basis.
15. Be the Interfraternity Council student representative with the City of Ames Police and the Iowa State Department of Public Safety on risk management-related issues.
16. Be responsible for organizing, updating, and distributing a list of local third-party vendors with $1 million of general liability insurance for house party purposes.
17. Be responsible for collecting chapter sober monitor information each semester.

H. Vice President of Finance shall:
1. Be responsible for preparing a budget and submitting it to the Interfraternity Council for approval.
2. Be responsible for providing financial updates at meetings of the Interfraternity Council.
3. Be responsible for keeping thorough and accurate financial records of all transactions of the Interfraternity Council and handling all accounts payable and receivable.
4. Be responsible for maintaining proper records for the annual audit by the Campus Organizations Accounting Office.
5. Be responsible for developing resources and educational programming for chapter treasurers.
6. Be responsible for knowing the Campus Organization Accounting voucher and intramural system.
including going through Campus Organization treasurer training annually.
7. Be responsible for serving as a resource to chapter treasurers needing assistance in training and handling of financial matters.
8. Be responsible as an office manager, including ordering supplies and obtaining them as needed and any other office upkeep that is deemed necessary.

I. Vice Presidents of Recruitment (2) shall:
1. Serve as co-chairmen of the Recruitment Executive Committee.
2. Begin meeting weekly with the Greek Getaway Planning Committee starting in October prior to Greek Getaway.
3. Be responsible for developing, implementing, and enforcing all recruitment rules and regulations.
4. Be responsible in coordination with the Vice President of Finance for developing and maintaining the recruitment budget.
5. Be the main contact and liaison for the Office of Admissions.
6. Be responsible for arranging and setting up all Experience Iowa State Days, Transfer Student Days and Orientation, including arranging chapter tours and setting up the Greek Affairs booth in coordination with the Collegiate Panhellenic Council’s Vice Presidents of Recruitment and Prospective Member Liaison.
7. Be responsible for coordinating the Greek Affairs booth for all University events, including, but not limited to, Clubfest, Welcomefest, etc.
8. Be responsible for setting up informational sessions for prospective members.
9. Be responsible for tracking all interested members and following up as necessary.
10. Be the main contact responsible for the Delphi online recruitment database.
11. Be responsible for knowing all University policies and regulations related to recruitment and educating chapter members as necessary.
12. Be responsible, in coordination with the Collegiate Panhellenic Council Vice Presidents of Recruitment, for setting up, coordinating, and facilitating Greek Getaway.
13. Be responsible for computing and updating all recruitment-related statistics.
14. Be responsible for setting up workshops for recruitment chairmen on effective communication skills, University resources, strategic planning, and goal setting.
15. Be responsible for giving educational presentations to chapters concerning recruitment practices, with an emphasis on informal and summer recruitment.
16. Be responsible for the selection of the Rho Gamma Coordinator as well as, overseeing and assisting the Coordinator in the selection and training of all male Rho Gammas.
17. Be responsible for setting up workshops to educate Rho Gammas on effective communication skills, University resources, disaffiliation, etc.
18. Be responsible for setting up, planning, and working with the Vice President of Public Relations to publicize all Interfraternity recruitment events.
19. Be responsible for developing, implementing, and conducting recruitment educational sessions for recruitment chairmen.
20. Be responsible for setting up workshops for recruitment chairmen on effective communication skills, University resources, strategic planning, and goal setting.
21. Be responsible for coordinating all chapter tours, including attending all tours and evaluating all tours.
22. Be responsible for coordinating all preference sheets and matching prospective members with chapters, including written reports to the prospective member and the chapters.
23. Be responsible for following up with potential members and chapters two weeks after the preference sheet process has started.
24. Be responsible for helping coordinate second visits for the potential members with the chapters as necessary.
25. Be responsible for collecting and maintaining all recruitment-related statistics and sending updates to the chapters and the Office of Greek Affairs every 15 days during the summer term.
29. Be responsible for coordinating all Department of Residence contract breaks with the individual chapters.

J. Vice President of Public Relations shall:
   1. Be responsible in conjunction with the CPC VP of Public Relations for the Greek Relations Executive Committee and all projects they complete.
   2. Educate Interfraternity Council chapter leaders regarding marketing strategies and initiatives.
   3. Be responsible for managing all projects relating to potential new member marketing pieces for incoming freshmen, transfer students, and current students.
   4. Be responsible in conjunction with the CPC VP of Public Relations to keep all Iowa State Greek social media up to date.
   5. Be responsible for facilitation of the strategic communications plan.
   6. Be responsible for finding and partnering with sponsors.
   7. Be responsible for communications to parents and alumni groups.
   8. Be responsible for maintaining historian’s files and Greek archives through the University.
   9. Assist Interfraternity Council members with marketing their events as needed.
   10. Be responsible for tracking and monitoring the effectiveness of all Greek marketing publications and materials.
   11. Be responsible for developing a final report dealing with the annual marketing campaign and presenting it to the Council of Fraternities, the Greek Alumni Alliance, University Council on Fraternities and Sororities, and any other interested organizations.
   12. Be responsible, in coordination with the Vice President of Finance, for developing and maintaining the marketing budget.
   13. Be responsible for ensuring the completion of press releases, update to the website and Greek calendar, and the Fraternity Guide.

K. Vice President of Community Service and Philanthropy shall:
   1. Be responsible for designing, implementing, and evaluating new activities and initiatives for the Greek Community in the areas of community service and philanthropy.
   2. Be responsible for tracking and communicating all philanthropic opportunities to the Greek Community, including developing a Greek philanthropy calendar for the semester.
   3. In conjunction with the Collegiate Panhellenic Council Vice President of Philanthropy and Community Service, be responsible for preparing and planning events including, but not limited to: Greek Easter Egg Hunt, the Greek Getaway Philanthropy Lunch, and Greek Trick or Treat.
   4. Be responsible for working with different University and community organizations and units, including ISU Volunteer Center and Volunteer Center of Story County, to develop and implement new service-based initiatives in the Greek Community.
   5. Be responsible for developing and maintaining a system to track individual and chapter hours volunteered and philanthropy money raised.
   6. Be responsible for incorporating service model into Fraternal Excellence Awards by developing an assessment checklist to increase accountability and participation.
   7. Be responsible for publicizing all Greek philanthropic and service projects to the greater Iowa State University and Ames communities.

L. Vice President of Scholarship shall:
   1. Be responsible for providing academic resources to chapters, including a scholarship guidebook, scholarship chair training, and community programming related to scholarship, by using a variety of campus services including Supplemental Instruction, Tutoring, and the Academic Success Center. Be responsible for recognizing individuals and chapters that are meeting and exceeding academic benchmarks.
   2. Be responsible for identifying at-risk groups for underachieving academics and, in collaboration with these groups, create and initiatives to improve academic performance.
   3. Be responsible for assessing academic achievement in the Greek Community each semester and
hold those that are not meeting Office of Greek Affairs benchmarks accountable.
4. Be responsible for collecting and maintaining a database outlining all Greek-related scholarships and financial aid.
5. Be responsible for the development of and awarding of any scholarships that come from the Interfraternity Council.
6. Be responsible for the recognition of outstanding faculty at annual faculty recognition lunch.
7. Be responsible for communications with the Greek Honors Societies.

M. Vice President of Recruitment Counselors shall:
1. Be a previous recruitment counselor for both Greek Getaway and Fall Fraternity Recruitment.
2. Be in attendance at all Interfraternity and Executive Council meetings.
3. Be in attendance at weekly meetings with the Greek Getaway Planning Committee immediately following election to the position.
4. Be responsible, in coordination with the Vice Presidents of Recruitment for the Interfraternity Council and the Collegiate Panhellenic Council, for setting up, coordinating, and facilitating Greek Getaway.
5. Be responsible for the selection of recruitment counselors.
6. Be responsible for the coordination and training of recruitment counselors on effective communication skills, University resources, disaffiliation, etc.
7. Be responsible for facilitating the coordination of participation in the Calling Project by recruitment counselors.
8. Be a member of the Recruitment Executive Council.
9. Be responsible for maintaining a complete and up-to-date notebook and/or files with current policies, procedures, correspondence, budgets, and programming resources.
10. Be responsible, in coordination with the Vice Presidents of Recruitment and the Vice President of Finance, for developing and maintaining the recruitment budget.

Section 2. Vacancies
A. Resignation of an Executive Council officer will be submitted in writing to the Executive Council and the Council of Fraternities.
B. An interim officer will be appointed by a joint decision between the President, Vice President of Leadership Development, and Graduate Advisor.
1. The interim officer will be ineligible to run for the position being elected during the special election.
2. The interim officer will be terminated upon the special election of the Council of Fraternities.
C. The process for nominations and elections of vacancies on the Executive Council will begin at the Council of Fraternities meeting immediately following receipt of official resignation.
D. The term of office for those elected to fill a vacancy on the Executive Council will be through the next scheduled election of Executive Council officers.

Section 3. Impeachment of Officers
A. Elected officers are subject to impeachment charges during any time of their elected term.
B. Impeachment procedures may be initiated by a petition of not less than 20 percent of the Executive Council or the Council of Fraternities.
C. Any Executive Council officer found to have committed nonfeasance, misfeasance, or malfeasance of duty by two-thirds of the voting delegates of the Council of Fraternities will be removed from office.
D. The Council of Fraternities will hold a special election within 21 days for the replacement of such officers after the proper initiation and completion of impeachment.

Section 4. Order of Presidential Succession
A. Vice President of Leadership Development
B. Vice President of Judicial Affairs
C. Vice President of Risk Management
D. Vice President of Finance
E. Vice Presidents of Recruitment
F. Vice President of Public Relations
G. Vice President of Community Service and Philanthropy
H. Vice President of Scholarship

Section 5. Appointed Officers/Ad-Hoc Committees
A. Any officers/ad-hoc committee deemed necessary may be appointed by the Interfraternity Council President.

ARTICLE IV
CANDIDATES, NOMINATIONS, AND ELECTIONS

Section 1. Candidates
A. The following officers are to be elected annually:
   1. President
   2. Vice President of Leadership Development
   3. Vice President of Judicial Affairs
   4. Vice President of Risk Management
   5. Vice President of Finance
   6. Vice Presidents of Recruitment
   7. Vice President of Public Relations
   8. Vice President of Community Service and Philanthropy
   9. Vice President of Scholarship

B. Qualifications to be elected to and hold office
   1. Candidates shall be initiated and be of active status within their own fraternity.
   2. Candidates shall be a full-time student at Iowa State University.
   3. Executive members must have a minimum cumulative GPA of 2.50 and meet that GPA in the semester prior to the election, the semester of election, and semesters during the term of office.
      a. In the event of a council officer's grades falling below the stated required expectations, it is the duty of the Vice President of Scholarship, the Vice President of Leadership Development, and the Graduate Advisor to consult with the officer.
      b. It shall be determined whether or not the individual can still uphold his duties as Executive Council officer. During consultation, either the officer will be asked to resign or an appropriate plan of action will be developed.
   4. The office of Interfraternity Council President shall be filled by an Interfraternity Council officer who was elected prior to the current election or a former Chapter President.
      a. If the office cannot be filled by a current or former Interfraternity Council officer or Chapter President, then the options below shall govern selection:
         i. A third-year student who has held a major executive role in their chapter and held another executive position on the Emerging Greek Leadership Council, Greek Week, Blood Drive, or other campus organization.
   5. Candidates for the offices of President, Vice President of Leadership Development, Vice President of Risk Management, and Vice President of Judicial Affairs may not hold the position of President or Interfraternity Council Representative of their chapter.
   6. Candidates for the offices of Vice President of Risk Management and Vice President of Judicial Affairs may not hold the position of risk manager of their chapter, nor may they be from the same chapter.
   7. Candidates for the offices of Vice Presidents of Recruitment cannot hold chapter positions dealing with recruitment. Nor may they hold the position of Chapter President or be member of Greek Week Central
   8. No more than three Executive Council members can be from the same chapter.

Section 2. Selection
A. Slating Process Procedure
   1. Applications and job descriptions will be made available at a predetermined Council of
Fraternities meeting by the Executive Council and sent out to all member chapters.
2. Applications will be due on a date communicated by the Executive Council.
3. The Executive Council will form a Selections Committee to review all application materials and conduct all slating interviews two weeks prior to elections.

B. Defining the slate
1. The slate will consist of a formal recommendation of candidate(s) from the Selections Committee for the upcoming Interfraternity Council elections.

C. The Selections Committee shall consist of:
1. Vice President of Judicial Affairs (required)
2. Interfraternity Council Graduate Advisor (required)
3. Executive Council officer(s) of the position being interviewed.
4. Ex-officio individual, in that case that the Vice President of Leadership Development and Executive Council officer are from the same chapter.
   a) Selected by the current IFC President, Vice President of Judicial Affairs, and Graduate Advisor by nomination from aforementioned positions.
   b) This individual will be a former IFC Executive officer or former Chapter President who’s chapter does not match the chapters of the IFC President and Vice President of Judicial Affairs.

D. The Vice President of Judicial Affairs will be the chair of the committee

E. The slate can consist of any number of candidates for a position, including zero, and this number is at the discretion of the Selections Committee. The Selections Committee will interview all candidates and vote whether or not to include each candidate for the slate based on a majority vote.
   1. In the event of a tie vote by the Selections Committee, the President will cast the deciding vote for placing the candidate on the slate based solely on the applications for the position.
   2. The Council of Fraternities does not have to approve the slate candidates presented by the Selections Committee.

F. The slate will be announced at a predetermined Council of Fraternities meeting after all candidates have been interviewed.

G. Any candidates who did not participate in the slating process and that are considering running from the floor must notify the IFC Vice President of Judicial Affairs the Friday prior to the elections meeting so that necessary grade checks can be completed.

H. Election Meeting
1. At the meeting of elections, all candidates for each Executive Council position will present his platform to the Council of Fraternities with a five minute time limit.
2. Each candidate will be allowed up to two supporting spokespersons for his position, each with a two minute time limit.
3. The Vice President of Judicial Affairs will be responsible for distributing each slated applicant’s application to each chapter after the slate has been selected.
4. Each candidate must leave the room during the supportive speeches and then return at the closure of those speeches to answer questions from the floor.
5. Following the presentation of all candidates’ platforms and supportive speeches, all candidates will be asked to leave the room. The floor will then be open for discussion for five minutes for on each of the Executive Council positions.

I. A majority vote of the quorum from the Council of Fraternities is needed for approval of the candidate from the election meeting.
   1. If a majority vote is not attained, the top two vote-getters will have a runoff election in which a majority will be necessary.
   2. If the top two vote-getters tie two consecutive times, the current IFC Executive Council and the current IFC Graduate Advisor will vote to determine the elected candidate.

ARTICLE V
LEGISLATION

Section 1. Introduction
A. Legislation may be introduced by any member of the Interfraternity Council Executive Board or Council of Fraternities considered in good standing according to Article II, Section 3, Subsection A of the Interfraternity Council Bylaws.
B. All members of the Executive Council except the President may participate in all discussion/debate, with the exception of Executive Officer Elections.
C. All members of the Council of Fraternities may ask questions of the candidates during Executive Council officer elections.

Section 2. Obligation of Membership
A. All legislation, when approved by the Council of Fraternities in the proper manner, will immediately become binding upon all the members of the Council of Fraternities and the Interfraternity Council.
B. Mandatory Events
   1. The Interfraternity Council may require a chapter’s members to attend/participate in programming they deem appropriate for educational benefit, the well-being of the Greek Community, or the advancement of the Greek Community as a whole.
      a. These events must be announced at least two weeks before the event.
   2. Enforcement may include fines, alternative programming, or other appropriate sanctions.

ARTICLE VI
FINANCES

Section 1. Budget
A. The Executive Council will present the fiscal year budget (July 1st-June 30th) by March 1st and is to be approved no later than April 1st. Half of the dues are to be collected the following fall semester, and the second half will be collected that following spring semester. This budget will outline the financial operation of the Interfraternity Council for the coming year, including the anticipated income and expenditures of operations and recruitment.
B. The budget will be subject to approval from a majority of chapters on the Council of Fraternities within two weeks of submission.
C. The budget will be submitted for approval and distributed to all chapters. Once approved, the voted upon and approved budget will again be distributed to all chapters within one week of approval at the next Council of Fraternities and via email.
D. The Vice President of Finance will be responsible for giving budget updates at the beginning, middle, and end of each semester and presenting these updates to the Executive Council and the Council of Fraternities.
E. No Council funds may be used for the purchase of alcohol.
F. The Vice President of Finances may deny payment of a receipt if the merit of the purchase does not support the Interfraternity Council goals or ideals.
G. All monies belonging to this organization shall be deposited and disbursed through a bank account established for this organization at the Campus Organizations Accounting Office and/or approved institution/office (must receive authorization via Campus Organizations Accounting Office). All funds must be deposited within 48 hours after collection.

Section 2. Chapter Membership Reports
A. All member fraternities of the Interfraternity Council will submit the chapter membership report no later than 48 hours prior to the second Council of Fraternities meeting of each academic semester via the Office of Greek Affairs Odysseus membership program. The membership report submitted on Odysseus will be used the day of the deadline.

Section 3. Dues
A. Semester dues will be set according to the membership of the fraternity community.
   1. Associate member fraternities are assessed at 50 percent of the rate of member fraternities.
   2. The date the bill is released to chapters will be known as the official date of billing.
   3. The dues will be collected by each member/associate member fraternity and submitted to the Vice President of Finances within ten business days after the official date of billing by 5 p.m. This date will be known as the bill due date.
   4. Chapters who cannot fulfill the Interfraternity Council membership dues at the specified deadline must meet individually with the Vice President of Finances and Interfraternity Council Graduate
Advisor to sign a promissory note for the dues owed and to develop a structured payment plan to fulfill their dues requirement.

5. Those fraternities not making payment by the bill due date will not be allowed to vote at future council meetings and will be assessed a $25.00 late charge and a $5.00 per business day charge after that until payment has been submitted to the Vice President of Finances. Upon payment voting privileges will be returned to the delinquent chapter.

6. Those fraternities that do not make payment within five business days from the date the bill was issued will be referred to the Vice President of Judicial Affairs.

Section 4. Reserves
A. At the end of the Executive Council term, any excess money that was budgeted for and not used must be voted on and approved to be used in the next year’s budget.
B. Any item or purchase with the use of excess or rollover funds over $300 and not explicitly outlined in the Interfraternity Council budget, must be proposed, voted on, and approved by the Council of Fraternities. Any purchase below $300 will be at the discretion of the Executive Council.
C. Approval of the use of the rollover budget or any reserve funds will be a majority vote.

ARTICLE VII
INTERNAL AND AFFILIATE ORGANIZATIONS

Section 1. Organizations
A. Greek Relations Executive Committee (Appendix A)
B. Emerging Greek Leadership Council (Appendix B)
C. Recruitment Executive Committee (Appendix C)
D. All Greek Judicial Board (Appendix D)

Section 2. Representatives
A. Emerging Greek Leadership Representative
B. Government of the Student Body Representative
C. Vice President of Recruitment Counselors (Appendix E)
D. Other representatives can be appointed as deemed necessary

ARTICLE IX
CHAPTER PROPERTIES

Section 1. Appearance
A. No fraternity will display items that are considered demeaning to a group of individuals. These items include, but are not limited to, banners, billboards, and signs that express racist, sexist, or other offensive sentiments.

Section 2. Alcohol and Drugs
A. The possession, sale, use, or consumption of alcoholic beverages, while on chapter premises, during a fraternity event, in any situation sponsored or endorsed by the chapter, or in any event an observer would associate with the fraternity, must be in compliance with any and all applicable laws of the state, county, city, and Iowa State University, and must also comply with Interfraternity Council Event Policy outlined in Article X.

B. No alcoholic beverage may be purchased through chapter funds, nor may the purchase of same for members or guests be undertaken or coordinated by any member in the name of, or on behalf of, the chapter. The purchase or use of a bulk quantity or a common source of alcoholic beverages, including kegs, is prohibited.
C. The possession, sale, or use of any illegal drugs or controlled substances while on chapter premises, during a fraternity event, or at any event that an observer would associate with the fraternity, is strictly forbidden.
D. No chapter may cosponsor or co-finance an event with an alcohol distributor, charitable organization, or tavern (“tavern” is defined as an establishment generating more than half of annual gross sales from alcohol) where alcohol is given away, sold, or otherwise provided to those present.

E. No chapter shall permit, tolerate, encourage, or participate in “drinking games” (“drinking games” is defined as any event encouraging the consumption of alcohol) or binge drinking.

F. Keg Policy
   1. No kegs, full or half-barrel, may be on chapter grounds at any time, including philanthropies and other social activities. Chapter grounds include all land commonly used by the chapter, visible from the street or neighboring properties. Empty kegs will not be present on chapter ground.
   2. This keg policy will apply to all Interfraternity Council Chapters, regardless of their fraternity’s chapter house keg policy.

G. Alcohol Permitted Housing (Wet)
   1. Registered events with alcohol are allowed on chapter property with proper event approval from the Greek Judicial Team.
   2. The possession and consumption of alcoholic beverages is allowed on chapter property for people of legal age.
   3. Chapters may choose to implement more restrictions or guidelines either on their own or because of national bylaws.
   4. (This section is inactive.) The following chapters are recognized by the Interfraternity Council as Alcohol Permitted houses:
      4.1. Alpha Kappa Lambda, Alpha Tau Omega, Delta Tau Delta, Lambda Chi Alpha, Pi Kappa Alpha, Pi Kappa Phi, Sigma Phi Epsilon, Sigma Pi

H. Alcohol- Restricted Housing (Damp)
   1. Registered events with alcohol are not allowed on chapter property.
   2. The possession and consumption of alcoholic beverages is allowed on chapter property for people of legal age.
   3. Chapters may choose to implement more restrictions or guidelines either on their own or because of national bylaws.
   4. (This section is inactive.) The following chapters are recognized by the Interfraternity Council as Alcohol Restricted properties:
      4.1. Adelante, Alpha Gamma Rho, Alpha Sigma Phi, Beta Sigma Psi, Kappa Sigma, Phi Kappa Theta, Sigma Alpha Epsilon, Sigma Chi, Theta Delta Chi

I. Alcohol- Prohibited Housing (Dry)
   1. Chapters do not allow the possession or consumption of alcoholic beverages on chapter property at any time.
   2. (This section is inactive.) The following chapters are recognized by the Interfraternity Council as Alcohol Prohibited properties:
      2.1. ACACIA, Beta Theta Pi, Delta Upsilon, FarmHouse, Phi Delta Theta, Phi Gamma Delta, Phi Kappa Psi, Tau Kappa Epsilon, Theta Chi, Theta Xi

J. All Alcohol Permitted and Alcohol Restricted Chapters must utilize a Sober Monitoring Program.
   1. That chapter must submit the program description and guidelines to the Interfraternity Council Vice President of Risk Management at the beginning of each semester.
   2. Each chapter may create their own program to their best interest, but must have it approved by the Interfraternity Council Vice President of Risk Management.
   3. An example program is described in the Events Policy Handbook.

Section 3. Hazing
A. No chapters shall tolerate, condone, or participate in any activity that could be considered hazing. The Vice President of Judicial Affairs and the Vice President of Risk Management, in coordination with the Office of Judicial Affairs, will handle all violations.
B. Hazing is any intentional, knowing, or reckless action, request, or creation of circumstances that: endangers the health or safety of any individual; causes or presents a substantial risk of physical injury, serious mental distress, or personal humiliation to any individual; or involves the destruction or removal of public or private property in connection with initiation, admission into or continued membership in any group affiliated with the University, including, but not limited to, any student, campus, fraternal, academic,
honorary, athletic, or military organization. It is not a defense to the violation of this section that the hazing participant provided explicit or implied consent. Apathy or acquiescence in the presence of hazing are not neutral acts; they are violations of this section.

Section 4. Sexual Abuse and Harassment
A. No chapter will tolerate or condone any form of sexist or sexually abusive behavior on the part of its members, whether physical, mental, or emotional. This is to include any actions which are demeaning to women or men, including, but not limited to, date rape, gang rape, or verbal harassment.

Section 5. Fire, Health, and Safety
A. All chapter houses should meet all local fire and health codes and standards, including meeting the standards of the Ames City Council Sprinkler Retrofit Ordinance.
B. All chapters should have posted by common phone emergency numbers for fire, police, and ambulance and should have posted evacuation routes on the back of the door of each sleeping room.
C. The possession and/or use of firearms or explosive devices of any kind within the confines and premises of the chapter house are expressly forbidden.

ARTICLE X
EVENTS POLICY

Section 1. Scope
A. The men of the Interfraternity Council (IFC) at Iowa State University use this document as a reflection of the high standards we uphold. We place high value and esteem on the Greek Community and thus respect each member’s individual chapter, its property, and its members’ safety. We understand the right for each member to take responsibility for his/her own actions and understand every individual is a representation of the Greek Community as a whole.
B. This document is an addition to each chapter’s national/international policies, the laws of the state, and of the University.
C. All chapters and colonies recognized by the IFC fall under the jurisdiction of the IFC Events Policy and are expected to abide by its regulations.
D. Forms, as referred to in this Article, may be found in the Events Policy Handbook published each semester by the Interfraternity and Collegiate Panhellenic Councils.

Section 2. Definition of Terms
A. The term “event” will be interpreted as any function sponsored by, or that could be deemed by a bystander as sponsored by, an Iowa State University recognized chapter.
B. The term “premeditated” will be interpreted as planned or deliberated.

Section 3. Event Types
A. All premeditated social events with a third-party vendor (e.g., after hours, house party, pre-football activities, etc.).
B. All premeditated social events without a third-party vendor where alcohol is present (EG. after hours, house party, pre-football activities, etc.).
C. All events for philanthropic or community service projects.
D. All premeditated social events where alcohol is not present.
E. All pairing events including, but not limited to, all events associated with Homecoming, Varieties, Greek Week, and VEISHEA.

Section 4. Registration of Social Events
A. All events shall be registered with the Events Review Board, consisting of the Vice President of Risk Management and Vice President of Judicial Affairs. Event forms shall be submitted by 3 p.m. 14 calendar days before the event to the IFC/CPC Office Space, 0355 Memorial Union. The Events Review Board will review the registration forms and approve or deny the event.
B. Each chapter sponsoring the event shall individually register group or combined events. Registration forms are available online, in the Events Policy Handbook, or at 0355 Memorial Union.
C. Events with alcohol occurring with a third-party vendor shall be registered with the Collegiate Panhellenic and Interfraternity Council Form A. Events with alcohol occurring without a third-party vendor shall be registered with the Collegiate Panhellenic and Interfraternity Council Form B. Events without alcohol shall be registered with the Collegiate Panhellenic and Interfraternity Council Form D.

D. Events registered with alcohol using Form A shall have one invitation attached to the form as well as a CPC/IFC Third-party Vendor Contract signed and dated by the third-party vendor, and a copy of the vendor’s Certificate of Insurance attached. The Certificate of Insurance shall have “General Aggregate” and “Each Occurrence” amounting to $1 million. These forms shall be turned into the Events Review Board with the registration form.

E. Events registered with alcohol using the Form B shall have five male and two female invitations attached to the form. Invitations shall have the following information printed on the front:

1. Date
2. Time
3. Location
4. Sponsoring Chapter(s)
5. BYOB
6. Alternative Food and Beverage provided

Invitations shall also have the following text printed on the front and back:

1. IFC Events Policy for this social event:
2. No glass bottles
3. No alcohol over 20 proof
4. Six (6) beer/beverage limit
5. Limit one (1) beer/beverage at a time
6. Guests restricted to party area

F. All chapters shall register one event without alcohol each semester.

Section 5. Requirements for All Social Events

A. Binge drinking, kegs, hazing, peer pressure, or drinking games are strictly prohibited.
B. Each named chapter sponsoring any activity regardless of location shall be held responsible for any and all persons attending.
C. The unauthorized possession, sale, and/or use of any illegal drugs or controlled substances is strictly prohibited.
D. No chapter shall sponsor an event with an alcohol distributor or establishment where 50 percent of their proceeds come from alcohol.
E. The event’s theme shall not have any suggestion of being racial, alcoholic, sexist, dangerous, or insensitive to any group.
F. Before hosting an event, the President, Risk Manager, and Social Chairs shall complete CPC/IFC Events Policy training. Failure of these officers to be present will result in the chapter being prohibited from hosting any event.
G. No more than 500 total guests shall be allowed at each event at one time.
H. The number of people at the event shall not exceed the fire code or guest-to-active ratio as defined by an individual chapter’s national, international, or local association.
I. All registered events shall end by 2 a.m. and, if in a chapter house, be cleaned up by 9 a.m. the following day.
J. No registered function shall exceed three participating member chapters.
K. Alcohol shall not be present at any council-sponsored event.

Section 6. Requirements of All Social Events with Alcohol

A. No alcoholic beverages shall be purchased with Interfraternity Council funds.
B. No alcoholic beverages shall be purchased through the chapter treasury or on behalf of the chapter.
C. No one under the age of 21 shall consume or possess alcohol. If guests appear visibly intoxicated, they will not be served.
D. Each event shall have five uniformly dressed alcohol-free monitors from each chapter and one additional monitor from each chapter for every 50 additional people over 300 guests.
E. For all events with alcohol held off chapter property where overnight arrangements have not been made, hired transportation shall be provided for all members attending.
Section 7. Requirements for All Social Events with Alcohol on Chapter Property

A. Beer tickets or multi-tab wristbands shall be given in exchange for alcohol brought by legal guests. These items may be redeemed for beer at the bar.

B. Wristbands
   1. Provided by Chapter holding the party.
   2. Shall be distributed to guests of legal drinking age by the door monitors.

C. Alternative Food and Beverage
   1. $20 per 50 guests of alternative unsalted food and nonalcoholic beverage shall be provided.
   2. Shall be in single-use containers and suited for individual use (i.e., canned soda, juice boxes, etc.).

D. Events shall have no more than one designated entrance/exit.
   1. Fire codes may require more exits; these are to be clearly marked and monitored as exits in emergency situations only.

E. Nonmembers shall be limited to a designated party area. Alcohol shall not be provided outside the designated area.

F. Glass containers shall not be allowed within the designated party area.

G. Alcohol over 20 proof is prohibited in the designated party area, specifically a common source container (i.e. jungle juice).

H. A limit of six (6) twelve-ounce beers or one four-pack of wine coolers is allowed.

I. Party Posters
   1. Shall be distributed to chapters hosting these events by the Vice President of Risk Management the week of the event.
   2. Shall be displayed in a prominent area.
   3. Shall be returned to the IFC Office Space in 0355 Memorial Union on the following Monday by 5 p.m.

J. Door Monitor Responsibilities
   1. Shall be a member of the chapter sponsoring the event.
   2. Each chapter shall have two door monitors on file with IFC prior to hosting an event of this type.
   3. Shall give wristbands to guests that are 21 and older and stamp or mark minors upon entering event.
   4. Shall be responsible for not allowing alcohol to leave the establishment of the event.
   5. Shall monitor the current attendance of the party with a counter.

K. Bar-back Responsibilities
   1. Shall be a member of the chapter that is sponsoring the event.
   2. Shall be 21 years of age or older.
   3. Shall carry the beer at the door from legal attendees to the bartender.
   4. If tabbed wristbands are used, shall remove tabs in excess of the number of beers brought.

L. Bartender Responsibilities
   1. Shall be a member of the chapter that is sponsoring the event.
   2. Shall be 21 years of age or older.
   3. Shall be responsible for checking that distributed alcohol has alcohol content under 20 proof.
      a. If alcohol content is above 20 proof, shall dispose of the alcohol and remove it from the premises.
   4. Shall distribute one (1) beer for one (1) ticket or tab.
   5. Shall only distribute beer if tab from wristband is still attached.
   6. Shall distribute one (1) beer at a time.

Section 8. Requirements of Philanthropy Events

A. All philanthropic events shall be registered on the IFC/ CPC Philanthropy Registration form. This form may be obtained in 0355 of the Memorial Union and turned in to the same location.

B. All philanthropies shall be registered with the Office of Greek Affairs by 5 p.m. on the second Monday of each month for any event taking place the following month.

C. All philanthropy events are substance-free events (i.e., no alcohol, drugs, etc.)

Section 9. Serenade Policy

A. Purpose
1. The purpose of this policy is to ensure that a safe, comfortable, and respectful environment is provided for all members of the Greek Community during our traditional serenades for Bid Day, Homecoming, Varieties, VEISHEA, Greek Week, Bus/House Parties, and Formals.

B. Bid Day Serenades

1. The following are a set of guidelines and conduct expectations that all participating IFC Chapters are required to follow in order to participate:
   a. Appropriate lyrics
   b. Appropriate dress/costumes
   c. Appropriate/minimal physical contact with sorority women
   d. Respect other chapters during their serenades
   e. Sober drivers
   f. Sober monitor - point of contact for IFC/CPC
   g. Obey federal, state, local and University laws
   h. Stay in line with normal standards of decency
   i. Respect your audience (women/house directors/outside observers) and their facilities

2. Procedures for Enforcement
   a. The IFC/CPC Judicial Team (hereafter referred to as the Judicial Team) shall be charged with the enforcement of the abovementioned guidelines and will consist of the IFC and CPC Vice President of Judicial Affairs and Vice President of Risk Management.
      ii. Upon a first violation, a member of the Judicial Team shall confront the sober contact of the chapter.
         1). This encounter is to be considered a warning. If the chapter is being reported for infractions of a policy above, the chapter will be notified of the specific expectation they are in violation of and what actions should be taken to resolve the issue.
      iii. Upon a second violation of a previously warned violation, two members of the Judicial Team shall confront the sober contact of the chapter.
         1). This encounter is to notify a chapter of a policy violation of which they had previously been warned. Again the chapter will be notified of the specific violation and the suggested actions that should be taken to resolve the issue. Individual conduct behavior will be asked to be resolved internally with the chapter, whereas larger group conduct violations could result in the chapter being asked to end serenades immediately.
         2). This encounter will also notify the chapter that they will be brought before the All Greek Judicial Board to determine eligibility in participation in the following year’s serenades.
      iv. Reports brought to the attention of the Judicial Team after serenades are over will result in the issue being reviewed at the next Judicial Team Meeting and the chapter being notified.

3. Operational Procedures
   a. Bid Day serenade starting times will not conflict with Destination Iowa State, and end times will be at dusk.
   b. Fraternities are charged with the responsibility of creating their own sorority rotation.
   c. The Judicial Team (wearing official council shirts) will patrol during Bid Day serenades.
      i. They are charged with watching for violations and to ensure things are running smoothly.
      ii. They will be required to be on call and disaffiliated during Bid Day serenades.
   d. IFC and CPC members who witness a violation must report such violations to the Judicial Team.

C. All other Greek Serenades

1. The following are a set of guidelines and conduct expectations that all participating chapters should follow:
   a. Appropriate lyrics
   b. Appropriate dress/costumes
   c. Appropriate/minimal physical contact
   d. Sober drivers
e. Obey federal, state, local, and University laws
f. Stay in line with normal standards of decency and image
g. Respect your audience (men/women/house directors) and their facilities

2. Procedures for Enforcement
   a. Upon notification to the Judicial Team of a policy violation, a case will be opened, reviewed, and the chapter notified.

Section 10. Enforcement
A. The chapter(s) that violate the social events policy shall be subject to sanctions set by the All-Greek Judicial Board and/or the All University Judiciary. University Officials and the All-Greek Judicial Board shall review all violations and, if deemed necessary, shall be recommended to other judicial boards. Those evaluating the function shall visit each chapter at least once during the event. The Vice President of Judicial Affairs and Vice President of Risk Management shall make an initial assessment and provide feedback to the chapter concerning findings. If improvements are to be made, the chapter shall comply with the recommendations immediately. The event shall be evaluated by the Party Evaluation Team (PET).
B. The chapter(s) that violate the philanthropy events policy will receive no promotional nor organizational aid for the philanthropy from the Executive Council. Furthermore, the event will not qualify as a “fundraising philanthropy” as referenced in the Fraternal Awards of Excellence guidelines. In the event of unforeseen circumstances regarding this violation, the Vice President of Community Service and Philanthropy and the Vice President of Leadership Development may agree to grant an exception to this rule if the need arises.
C. The University bears the right to close any sponsored function by a chapter if the event has the potential of threatening the health and safety of its members or others in attendance by recommendation of the Party Evaluation Team, Greek Affairs, and University Officials.

Section 11. Composition of the Events Review Board
A. The Vice Presidents of Risk Management and Vice Presidents of Judicial Affairs from CPC and IFC chair the Events Review Board (ERB).
B. The IFC and CPC Presidents may choose to sit on the Events Review Board.

ARTICLE XI
NORTH AMERICAN INTERFRATERNITY CONFERENCE (NIC)
STANDARDS COMPLIANCE

Section 1. Campus and Council Standards
A. The Interfraternity Council will encourage and aid in the collection of the following data:
   1. All Greek men’s grade point average and each chapter’s grade point average semesterly.
   2. Total number of men signed annually.
   3. Total number of men initiated into member chapters annually.
   4. Percentage of fraternity men compared to total number of men on campus.
   5. Total number of chapter closing/opening annually.
   6. Total number of Greek professionals/staff.
   7. Graduation rate of fraternity men compared to nonaffiliated men on campus.
B. The Interfraternity Council will celebrate an open expansion by not prohibiting a possible member organization from selecting undergraduates for the purpose of establishing a chapter nor by withholding membership into the Interfraternity Council/Council of Fraternities from a qualified organization.
C. The Interfraternity Council will support an open recruitment and will not prohibit any male enrolled as a full-time student in good standing from participating in recruitment activities and joining a member organization in good standing with the Interfraternity Council and the University.
D. The Interfraternity Council will work to:
   1. Actively encourage faculty to become involved as faculty advisors to chapters.
   2. Provide member chapters with adequate demographic information.
   3. Provide impartial judicial process with right of appeal.
   4. Conserve a five-day academic week.
   5. Provide financial management support to member chapter.

Section 2. Member Chapter Expectations
A. The following data will be reported to the Interfraternity Council and/or the Office of Greek Affairs
annually by each member and associate member chapter:
1. Number of new members.
2. Retention of new members.
3. Number of new initiated men.
4. Retention of initiated men.
5. Number of members involved in campus leadership positions.
6. Number of community service hours donated.
7. Number of dollars raised for charitable causes.

B. Member chapters’ policies will include the following at a local level:
1. Support of open expansion.
2. Insurance with liability coverage.
3. Each new member must have a minimum high school GPA of 2.3 if joining directly as a first semester incoming freshman.
4. Each active member must achieve a minimum GPA of 2.25 to remain in good standing with the chapter. Good standing is to be defined by the member chapter.

C. Each member chapter must achieve a minimum collective chapter grade point average of 2.50 or rank above the campus all-men’s grade point average.
1. Those member chapters not meeting this standard for one semester will be placed on academic probationary status for the following semester.
2. Those member chapters not meeting this standard two consecutive semesters will lose voting rights for the following semester.
3. Those member chapters not meeting this standard three consecutive semesters will no longer be recognized by the Interfraternity Council.

D. Each member chapter’s new member program will last no longer than twelve weeks and will be alcohol free.

E. Member chapters will not support women’s auxiliary groups such as, but not limited to, “little sisters organizations.”

F. Member chapters’ risk management policies will address alcohol use, fire safety, hazing, and sexual assault/abuse at a local level.

G. Each member chapter will communicate its values through its ritual at least annually.

ARTICLE XII
ACADEMIC POLICY

Section 1. The Interfraternity Council at Iowa State University adopts the Iowa State University Academic Misconduct Policy that reads as follows: “The entire academic community at Iowa State University is responsible for maintaining high standards of academic integrity in research and scholarly activities in an effort to prevent academic misconduct. It is important to recognize that academic misconduct involving deception must carefully be distinguished from honest error and differences in judgment which are intrinsic parts of research and scholarly activities.” (http://policy.iastate.edu/policy/misconduct/).

Section 2. Grade Point Calculation
The Office of Greek Affairs will calculate fall and spring semester GPA for each chapter each school year. It is the responsibility of the member chapters to make sure the membership rosters on Odysseus are updated by the semester deadline.

Section 3. Awards and Recognition
A. The Interfraternity Council shall recognize academic achievement in the following ways:
1. Awards to chapters and new member classes with the highest GPA for fall and spring semesters.
2. Awards to the chapter with the most improved GPA for fall and spring semesters.

Section 4. Requirements
A. Each chapter must maintain an average chapter GPA of 2.75 or greater for fall and spring semester to stay off of Academic Restrictions or Sanctions

B. Chapters maintaining an average chapter GPA between 2.50-2.74 for either fall or spring semester will be placed on Academic Restrictions.(Section 5)

C. Chapters maintaining an average chapter GPA below a 2.50 for either fall or spring semester will be placed
on Academic Sanctions. (Section 6)

Section 5. Academic Restrictions
A. The chapter will be restricted to one registered alcohol event per semester.

Section 6. Sanctions
A. The V.P. of Scholarship will notify every chapter President and Scholarship chair at the beginning of the fall and spring semester to inform them of the sanctions, if any, the chapter is facing. If the chapter does not maintain the minimum Chapter semester average GPA of 2.50 the chapter will be subject to the following sanctions:

1. Level 1-Academic Warning (the first semester of failing to maintain the minimum Chapter semester average GPA of 2.50)
   i. The chapter’s President and Scholarship chair will meet with the IFC President, Greek staff member, and V.P. of Scholarship to discuss the chapter’s scholarship program.
   ii. No registered events with alcohol on or off chapter property will be permitted or approved by the Greek Judicial Team.
      1. Collaboration events with sororities containing alcohol will not be approved.
   iii. If the chapter reaches a chapter semester average GPA of 2.50 or greater following being put on probation, they will be removed from Academic warning status.

2. Level 2-Probation (Two (2) consecutive semester of failing to maintain the minimum chapter semester average GPA of 2.50)
   i. Level 1 sanctions apply
   ii. Meet with University Committee on Fraternity and Sororities
   iii. Schedule a workshop with Academic Success Center with 80% minimum Chapter attendance.
      iv. Limited to two (2) dry socials not including Saturday Night Entertainment.
   v. Loss of IFC voting rights (Article XI, Section 2, Subsection C, Part 2)
   vi. If the chapter reaches a chapter semester average GPA of 2.50 or greater while on Level 2 sanctions, they will return to Level 1-Academic warning.

3. Level 3-Suspension (Three (3) consecutive semesters of failing to maintain the minimum Chapter semester average GPA of 2.50.)
   i. Loss of recognition from IFC (Article XI, Section 2, Subsection C, Part 3)

ARTICLE XIII
ENFORCEMENT

Section 1. Enforcement
A. Chapters who violate any policies listed within these Bylaws will be subject to sanctions set forth by the Office of Judicial Affairs, the All Greek Judicial Board and/or the All University Judiciary Committee. University and “Greek” officials as defined by the Iowa State University Student Disciplinary Handbook will review all violations and, if deemed necessary, will recommend such violations to the proper judicial process.

ARTICLE IV
RATIFICATION

Section 1. When approved by a two-thirds vote of the quorum of the Council of Fraternities, these Bylaws will become effective immediately and will supersede any previous Bylaws of the Interfraternity Council.
APPENDIX A

Iowa State University
Greek Relations Executive Committee

Greek Relations Executive Council Mission Statement
The members of the Greek Relations Executive Council at Iowa State University strive to promote the greatest levels of communication and marketing within the Greek, Iowa State, and Ames communities as well as with corresponding stakeholders. We strive to uphold these high standards by maintaining the ideals of the Greek community.

ARTICLE I
MEMBERS

Section 1. The members of the Greek Relations Executive Council shall be chosen as follows:
A. A written application, created by the IFC/CPC Vice Presidents of Communication and Marketing (the Executive Board), will be distributed to chapters at the end of each fall semester.
B. Completed applications will be reviewed by the Executive Board, and should the need arise, be narrowed down to a reasonable number.
C. Personal interviews will be held according to a schedule decided upon by the Executive Board, and conducted by the members of the Executive Board, as well as the Marketing Advisor.

Section 2. Selections will be limited to no more than two people per director position.
A. The Council will consist of fifteen or more people.
B. Members of the Greek Relations Executive Council must maintain a 2.5 Grade Point Average each semester (2) of their term. Failure to maintain this G.P.A. will result with actions deemed appropriate by the Executive Board of the Greek Relations Executive Council.

ARTICLE II
DIRECTORS

Section 1. Directors will be selected through an interview process. They will rank their top choices and positions will be assigned according to qualification and preference.

Section 2. The Executive Board shall consist of the Interfraternity Council Vice President of Public Relations as well as the Collegiate Panhellenic Council Vice President of Public Relations and the Marketing Advisor.

Section 3. The Director positions available are as follows:
A. Director of Online Communications
B. Director of Media Relations
C. Director of Current Member Relations
D. Director of Alumni Relations
E. Director of Parent Relations
F. Director of Campus Relations
G. Director of Design
H. Director of Event Planning
I. Director of Research
J. Director of Advertising/Sponsorship
K. Director of Writing/Content

Section 4. Directors will report directly to the Interfraternity Council and Collegiate Panhellenic Council Vice Presidents of Public Relations.

A. If desired, subcommittee positions can be filled. This is under the discretion of the Directors and the Executive Board.

Section 5. Director positions may be added and or combined at the discretion of the Vice Presidents of Public Relations.

Section 6. An officer may be removed from his/her office for any of the following reasons:

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A. Non-performance of duties, including, but not limited to, excessive unexcused absences from Greek Relations Executive Council meetings.
   B. Conduct not befitting of a Director of the Greek Relations Executive Council.
   C. He/She fails to maintain full-time student status at Iowa State University.
   D. Any Director may resign from his/her position after submitting a letter of resignation to the Executive Board.

Section 7. In the event that a Director resigns or leaves the university before his/her term has expired, an application and interview process will take place to fill this vacant position.

ARTICLE III
MEETINGS

Section 1. Meetings will be held bi-monthly. Every other week will be a paper meeting where Directors update the Executive Board on their progress. The Executive Board will meet in the week prior to full Council meetings. Meeting times will be set by the Executive Board.
   A. Members should let their associated Executive Board leader know ahead of time if they will be absent from a meeting or event.
   B. Excessive absences (as deemed by the Executive Board) will result in the removal of the Director from his/her position.

ARTICLE IV
POLICIES

Section 1. The Greek Relations Executive Council will not allow the consumption or promotion of alcohol at any Council-sponsored event.

Section 2. It is recognized that this Constitution cannot address, in specific fashion, all possible situations to occur. If this Constitution and its related bylaws are not specific on a particular point, members of Greek Relations Executive Council are expected to conduct themselves in accordance with the expectations of the University and the spirit of social responsibility expressed in this policy.

ARTICLE V
AMMENDMENTS

Section 1 Amendments to the Constitution may be proposed at any time, and must be passed by 2/3 vote of the entire Council.

Section 2 Amendments must be proposed in writing at the meeting previous to the vote.
Emerging Greek Leadership Council Mission Statement
As members of Emerging Greek Leadership Council, our purpose is to provide a stimulating environment for new members of the Greek community and to project a positive image of the Greek community to all members of Iowa State University. We will work in conjunction with the Panhellenic and Interfraternity Councils to build a strong foundation for future Greek involvement by encouraging the development of leadership skills, citizenship, character, and camaraderie. The Council will serve as a stepping stone for future involvement both throughout the Greek community and the campus as a whole.

ARTICLE I
MEMBERS

Section 1. The members of Emerging Greek Leadership Council shall be chosen as follows:
A. A written application, created by the previous executive council, will be distributed to chapters in the middle of each fall semester.
B. Completed applications will be reviewed by the council, and should the need arise, narrowed down to a reasonable number.
C. Personal interviews will be held according to a schedule decided upon by the executive council. These interviews will be conducted by the V.P.’s of New Member Education and members of the executive council.

Section 2. Membership
A. Members of Emerging Greek Leadership Council must maintain a 2.5 Grade Point average each semester (2) of their term. Failure to maintain this G.P.A will result in the actions deemed appropriate by the Emerging Greek Leadership Council Executive board and V.P.’s of New Member Education.
B. Selections will be limited to no more than three members per chapter.
C. The Council will consist of no more than thirty two total.
D. He/she obtains an IFC/CPC executive council position they will be automatically removed from Emerging Greek Leadership Council.

ARTICLE II
OFFICERS

Section 1. Selection
A. Officers shall be elected by a popular vote of the entire Council.
B. Nominations will be accepted from the Council.

Section 2. Executive Board
A. The Executive Board shall consist of the offices of Co-Presidents, Philanthropy and Community Service Co-chairs, Secretary/Treasurer, Professional Development Co-chairs, Event Management Co-chairs, Sponsorship Co-chairs, Social Co-chairs and Public Relations Co-chairs. B. All positions will be elected by the council as a whole.

Section 3. Filling of Positions
A. Each position of the Emerging Greek Leadership Council will include two members per position with the exception of Secretary/Treasurer (1) and Professional Development (3).
B. All positions will be responsible for holding each other responsible for their duties and actions.

Section 4. An officer may be removed from his/her office for any of the following reasons:
A. Non-Performance of duties, including but not limited to excessive unexcused absences from Emerging Greek Leadership Council meetings, while his/her term is in session.
B. Conduct not befitting of an officer of Emerging Greek Leadership Council.
C. He/She fails to maintain full time student status at Iowa State University.
Section 5. Removal Procedures
   A. Any member of Emerging Greek Leadership Council may initiate removal procedures.
   B. The Emerging Greek Leadership Council Co-Presidents shall inform the officer in question of the proceedings.
   C. Written notice to impeach an officer must be presented to the Emerging Greek Leadership Council Co-Presidents, and V.P.’s of New Member Education.
   D. A two-thirds majority vote of the Emerging Greek Leadership Council members is needed to remove the officer from his/her position.
   E. Any officer may resign from his/her position after submitting a letter of resignation to the Co-Presidents and V.P.’s of New Member Education.

Section 6. Vacancies
   A. In the event that one or both of the Co-Presidents resigns or leaves school before his/her term has expired, an election will be held to decide who will take his/her place. In the case of any other officer vacancy, an election will be held for that position.

ARTICLE III
MEETINGS

Section 1. Meetings
   A. The Emerging Greek Leadership Council will meet once a week.
   B. Meeting times will be set by the IFC and CPC Student Advisors and the council.

Section 2. Absence
   A. No member shall have more than two (2) unexcused absences; they will receive a warning from the first unexcused absence and asked to step down from their position on Emerging Greek Leadership Council if acquiring a second absence.
   B. Excused absences 24 hours in advance include: tests, class, laboratory section, and emergencies, to be decided on by advisors.
   C. Members are expected to contact the Secretary before the meeting they are to miss. If they have to miss for an emergency they must contact the Secretary within the 24 hours following the absence.
   D. All appeals can be addressed to the Executive Board (with ½ (one-half) of board members presiding, including the Co-Presidents.)
   E. All attendance information is public knowledge and all knowledge will be forwarded to the respective governing bodies.

ARTICLE IV
POLICIES

Section 1.
   A. Emerging Greek Leadership Council will not allow the consumption or promotion of alcohol at any Council-sponsored event.

Section 2.
   A. It is recognized that this constitution cannot address, in specific fashion all possible situations to occur. If this constitution, its related bylaws, is not specific on a particular point, members of Emerging Greek Leadership Council are expected to conduct themselves in accordance with the expectations of the University and the spirit of social responsibility expressed in this policy.

Section 3
   A. All Emerging Greek Leadership Council members and Executive Council Members will sign the Emerging Greek Leadership Council Code of Conduct and abide by its rules.

ARTICLE V
AMMENDMENTS

Section 1.
   A. Amendments to the Constitution may be proposed at any time, but must be passed by 2/3 vote of the entire Council.
B. Amendments must be proposed in writing at the meeting previous to the vote.

ARTICLE IV
LEGISLATION

Section 1.
All members of the council, both elected and non-elected may bring motions before the Emerging Greek Leadership Council and participate in all discussion.
APPENDIX C

Iowa State University
Recruitment Executive Committee

Section 1. Name
A. The governing body for all fraternity-related recruitment efforts will be called the Interfraternity Council Recruitment Executive Committee.

Section 2. Statement of Purpose
A. The purpose of recruitment rules and guidelines governing fraternity recruitment at Iowa State University is to promote equity among the chapters and provide maximum opportunity for prospective members to obtain an objective view of all fraternities. Most importantly, recruitment rules and guidelines promote consistency among the chapters to ensure productive succession of the Greek Community. Above all, the purpose of the recruitment rules and guidelines is to ensure the proper process, truthful informing, and safety of the prospective member in hopes to create the most positive recruitment experience for the student. It will be the duty of the Interfraternity Council Recruitment Executive Committee and the Vice President of Judicial Affairs to ensure a respect for this purpose.

Section 3. Structure
A. The Vice Presidents of Recruitment will serve as chairs of the committee with the President, Vice President of Leadership Development, and the Graduate Advisor as ex-officio members.
B. The Vice Presidents of Recruitment may appoint or remove other members from the Executive Council or from the fraternity community to serve on the Recruitment Executive Committee as they deem necessary.
C. The members of the IFC Recruitment Executive Committee shall be made up of the President, Vice President of Leadership Development, Vice President of Judicial Affairs, Vice President of Risk Management, Vice President of Public Relations, and the Vice President of Recruitment Counselors.

Section 4. Definitions
A. “Recruitment” shall be defined as the process a nonaffiliated male pursues to associate or acquire information about potentially joining a fraternity.
B. “Prospective member” shall be defined as any nonaffiliated male who is interested in joining a chapter.
C. “Recruitment situation” shall be defined as any situation, event, or function where at least one prospective member is present. This will include any chapter and/or Interfraternity Council activity, formal or informal, regardless of location of that function.
D. “Bid” shall be defined as an invitation (the Non-Hazing/Grade Release Card from the office of Greek Affairs) to join a fraternity.
E. “Bid acceptance,” by a prospective member, shall be defined as when a prospective member signs the Non-Hazing/Grade Release Card and that card has been received by the Greek Affairs Office.
F. “Dirty recruitment” shall be defined as any recruitment technique that demeans another chapter or the Greek Community as a whole to benefit a chapter or to persuade a perspective member to join a chapter under false pretenses.
G. “High school senior” shall be defined as a student who is classified as a senior in high school, and has not graduated.
H. “Senior Visitation” shall be defined as any visit by a high school senior to a chapter house.

Section 5. Regulations
A. There will be no alcohol present or consumed by chapter or prospective members at a recruitment function, or during any recruitment situation.
B. No member of any fraternity shall
   1. Participate in a practice of unethical or dirty recruitment.
   2. Slander another fraternity in the presence of potential members.
   3. Excessively pressure a prospective member to sign.
   4. No member of any fraternity shall Extend a bid to a prospective member who has not yet graduated from high school until that prospective member has gone through check out on the Sunday of Greek Getaway or to any high school senior who is not a Greek Getaway attendee until after Greek Getaway attendees are able to accept a bid.
a. Formal invitations to return to a chapter shall be submitted by the chapter’s recruitment chairman to the Interfraternity Council Vice Presidents of Recruitment by 10:00 PM Saturday. Formal invitations will be extended to potential members by the Vice Presidents of Recruitment on behalf of the chapter’s recruitment chairman.

b. On the day of checkout, bid cards may only be extended if a potential member chooses to accept the formal invitation back to the chapter.
   i. Bid cards may then be offered beginning Monday after Greek Getaway.
   ii. Bid cards may not be signed and/or returned by potential members until five days following the Sunday of Greek Getaway.

C. All federal, state, local, University laws and Interfraternity Council policies must be observed throughout the fraternity recruitment process.

D. A $25.00 fine will be assessed to member chapters for each absence at a mandatory recruitment meeting.
   1. Exceptions from the assessed fines can be made by the Vice Presidents of Recruitment.

E. All recruitment assessments approved by the Interfraternity Council will be paid no more than two weeks after issued. If not paid within two weeks, fine assessment will follow the policies outlined in Article VI, Section 3, Subsection 5.

F. Any prospective members, regardless of age or year in high school or college, staying at a chapter during Greek Week, Senior Visitation, or any other recruitment-related activity must be registered with the Interfraternity Council Recruitment Executive Committee.

G. The signing, distribution and/or turning in of a bid card shall be in agreement and in accordance with the Bid Card policies designated by the Office of Greek Affairs.

H. If a prospective member signs a bid card with one chapter and wishes to withdraw his acceptance of this bid, the prospective member will have to wait a time period of two months from the date of signing to accept and sign a bid from another chapter.

Section 6. Delphi

A. Delphi is a list of incoming freshmen compiled by Iowa State University Office of Admissions and created into a program each year by Alum John Von Gillern for fraternities to use for recruitment as a source for potential new members.

B. The following requirements must be met in the time set forth by the Interfraternity Council Vice Presidents of Recruitment for a chapter to be eligible to receive the Delphi list two weeks prior to Greek Getaway. If the requirements are completed after the deadline, chapters will still be eligible to receive the Delphi at a date set forth by the Interfraternity Council Vice Presidents of Recruitment. No exceptions will be made for those chapters not completing the requirements, and no member of that chapter shall have access to the list.
   1. Participate in the calling project
      a. The calling project is an event that the dates, time, and location will be specified by the Interfraternity Council Vice Presidents of Recruitment. This is one of the major recruiting tools for the Greek Community, and it is key that all chapters send a representative for two time slots so all of the students are called.

Section 7. Violations

A. Sanctions for any violations of any of the recruitment regulations in Section 5 that take place during the school year or in the summer session will be determined and enforced by the Vice Presidents of Recruitment, the Vice President of Judicial Affairs, and a member of the Office of Judicial Affairs.
APPENDIX D
Iowa State University
All Greek Judicial Board Constitution

Section 1. Purpose
A. The Iowa State University All Greek Judiciary Board is established to regulate and enforce all Interfraternity, Panhellenic, and National Panhellenic Council rules/policies of all chapters and to ensure that the All Greek Judiciary Board Constitution, Rules for Recruitment, Code of Ethics, Events Policy, Panhellenic Bylaws, Interfraternity Bylaws, and all other Panhellenic and Interfraternity policies are followed. The All Greek Judiciary Board is set up to provide the self-disciplinary action necessary for a strong Greek Community and to ensure an equal and fair judiciary system.

Section 2. Jurisdiction
A. The All-Greek Judiciary Committee handles judicial matters that deal with the actions of members of the Greek Community. Each chapter may be held responsible for any of its members or new members. If the problem involves a single member, not acting on the chapter’s behalf, the chapter may be dismissed from charges pending the approval of the Office of Judicial Affairs.
B. Pursuant to 3.12 of the Iowa State University Student Disciplinary Regulations the All Greek Judicial Board hears cases involving violations of the rules of the various Greek Councils and minor violations of the University Conduct Code. When the matter involves an alleged violation of the Conduct Code, the matter will be referred to the Office of Judicial Affairs for a determination of the proper Board to hear the case. Decisions of the All Greek Judiciary are recommendations to the Office of Judicial Affairs Administrator. The All Greek Judiciary is composed of representatives from the Greek Council (Panhellenic, Interfraternity Council and the National Pan-Hellenic Council). The All Greek Judicial Board will sit in panels of five members, at least three of whom are from the cognizant Council of the accused’s Greek organization.

Section 3. Ethical Expectations
A. The All Greek Judiciary Board shall keep all matters in strict confidence. Including speaking on or about the case pending to anyone outside the selected committee for said trial.
B. Each active All Greek Judiciary Board member has the responsibility to vote at each hearing in which they serve. They will also decide on proper sanctions in a fair and unbiased manner, while upholding the policies involved.
C. Each All Greek Judiciary Board member must also appear at all hearings as requested to ensure due process to the chapter involved. If an All Greek Judiciary Board member has conflicts with the scheduled hearing, he/she must contact the All Greek Judiciary Chair of that hearing no later than 24 hours prior to the hearing so an alternate member can be found.

Section 4. Membership
A. Members of the AGJB
   1. Judicial Liaisons
      a. Each governing council shall designate liaisons to the Office of Judicial Affairs. Generally, this shall include the Vice President of Judicial Affairs, the Vice President of Risk Management of CPC, the Vice President for Judicial Affairs of IFC, the Vice President of Risk Management for IFC, and an Executive Officer from NPHC.
   2. Chairpersons
      a. There will be up to three chairpersons elected, one from CPC, one from IFC, and one from NPHC.
      b. Chairpersons will be elected by all members of the AGJB and will take place during AGJ training at the beginning of each semester.
      c. Chairpersons will serve for a period of 2 semesters, not to exceed 4 semesters with re-election.
   3. Justices
      a. At the end of each fall semester, each chapter in good standing shall designate one member from their respective chapter for appointment as a committee member.
b. This person must be in their second year of membership, and are appointed for a minimum of 2 semesters, not to exceed 4 semesters.

c. The Judicial Liaisons will appoint a maximum of 1 justice per chapter. An application or interview process may be conducted concurrently with each chapter designation.

d. A member is ineligible if they hold any of the following positions:
   i. Chapter President
   ii. Chapter Vice President
   iii. Any Recruitment Executive Officer
   iv. Members of the Events Review Board
   v. Any Executive Officer of IFC, CPC, or NPHC

B. Duties

1. Chairs
   a. Coordinate the scheduling of hearings of the AGJ.
   b. Preside over all hearings of the AGJ.
   c. Conduct all deliberations of the AGJ in a manner that is efficient and fair to all parties involved.
   d. Draft and submit recommendations to the Office of Judicial Affairs.

2. Justices
   a. Attend training and hearings when designated.
   b. Hear cases brought before the AGJ.
   c. Participate in deliberations and in making recommendations to OJA.

C. AGJB Membership Criteria

1. All AGJB members must have a cumulative GPA of 2.50 or higher.
2. Each member must be in good standings with Iowa State University.
3. Each member must be in good standings with their chapter.

D. Dismissal of AGJB Members

1. If any chapter, AGJB member, or Judicial Liaison believes that any AGJB member is not fulfilling his or her responsibilities as outlined in this Constitution or in the AGJB manual, they may file a report with one of the chairpersons.
2. At that time, the chairpersons will meet with the Judicial Liaisons and the Office of Judicial Affairs Program Assistant to evaluate the complaint and determine if further action should be initiated.
3. If further action is taken, the chairperson from the respective council, and/or a Judicial Liaison will meet with that individual to discuss the report.
   a. The AGJB member will be given an opportunity to respond.
   b. The chairperson and/or Judicial Liaison will evaluate the complaint and response, and make a determination.
4. If an AGJB member is asked to step down from his or her position, he or she must do so immediately.
5. All vacancies will be filled by the chapter as soon as possible, and according to the criteria above, for the remainder of the term.

Section 5. Violations Procedure

A. Filing a Complaint

1. Any individual or organization may register a complaint about a member organization of the Iowa State Greek Community. To do so, a formal report must be filed with the Vice President of Judicial Affairs for Panhellenic or the Vice President for Judicial Affairs for the Interfraternity council. The report must include the accused actions, specific dates of alleged actions, and any other supporting information. A copy of the witness(es) report shall be given to the Office of Judicial Affairs, the Vice Presidents of Judicial Affairs and Risk Management for Panhellenic and the (Greek Judicial Representatives) the two Chief of Investigative Affairs for the Interfraternity council.
   a. All actions pertaining to Interfraternity Council policy violations during Formal Recruitment and Continuous Open Bidding shall be taken subsequent to the filing of a petition of complaint by an individual in conjunction with his chapter, an Interfraternity Executive officer or a Recruitment Executive officer. This petition of complaint must be filed within 24 hours after the individual gains knowledge of the incident and no later than the close of business.

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than 14 days after the incident occurred.

b. All other policy violations shall be taken subsequent to the filing of a petition of complaint by an individual in conjunction with her/his chapter or Interfraternity/Panhellenic Officer.

B. Upon receiving a complaint, the Vice Presidents of Judicial Affairs, Risk management for Panhellenic, the Chiefs of Investigative Affairs for the Interfraternity council, and the Office of Judicial Affairs shall decide whether a violation of Panhellenic/Interfraternity policy or University policy has occurred and if it is within the jurisdiction of the All Greek Judiciary Committee. If not, it will be resolved in accordance with the Iowa State University Student Disciplinary Regulations

C. If the action deemed is a violation then the complaint forwarded is copied to the accused chapter’s president, the accused chapter’s advisor, and the Director of Greek Affairs. The complaint must include the specific sections of the rules or policy broken, the accused actions, specific dates of the alleged action, and a meeting date that is no less than five work days after the complaint is sent.

D. If the accused chapter has a major conflict they must contact the Office of Judicial Affairs no less than 24 hours before the scheduled meeting to set a new date and time.

E. The Office of Judicial Affairs shall call a meeting of representatives of the groups involved. The responding chapter has the right to have any members, advisors, or witnesses they want present at the hearing with a limit on the total number of six.

F. AGJB Participation in Hearings
   1. There will be 5 members of the AGJB present for each hearing.
   2. These members will be determined at random by the chairperson.
   3. There will be 3 members from the respective council for each hearing.
   4. Members of the chapter(s) involved will not participate for that hearing.

Section 6. Hearing Processes

A. The appropriate Judiciary Committee Chair prepares a roster of participants/witnesses in the hearing

B. The appropriate Judiciary Committee Chair calls the hearing to order.
   1. A written record will be kept of all Judiciary Committee hearings
   2. The Chair shall name the respondent and the complainant(s)
   3. The Chair shall state which alleged policy and/or rule(s) has been violated.
   4. The Chair shall state the summary of the allegations

C. The Chair gives instructions and introductions in the following order:
   1. Judiciary Committee members.
   2. Representatives of the complainant(s).
   3. Representatives of the respondent.
   4. Additional witnesses.
   5. Review outline of hearing procedures (D: 1-4).
   6. Review due process rights.
   7. Entertain procedural questions from the hearing participants.

D. Procedures
   1. The Chair shall respond to the respondent’s challenge of the hearing committee membership (if challenged)
   2. The Chair shall list the contents of the case file
   3. The respondent shall enter a plea of responsible or not responsible to each of the charges
   4. Presentations and questioning
      a. Opening of the Hearing by AGJ Chair
      b. Description of the Charges by Advisor or Judicial Liaison
      c. Response to Charges by Respondent Chapter
      d. Verbal Accounts of all Witnesses
      e. Questioning and Submission
      f. General Questioning of Involved Persons
      g. Closing Summary by Respondent
      h. Closing of the Hearing by AUJ Chair
   5. The Judiciary Committee Members shall deliberate in private and reach a decision. Each member will vote on responsible/not responsible for the respective group(s), sanctions will then be discussed.

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a. All decisions must be passed with a simple majority (three of those present) with a quorum of five members present. Each person receives one vote.

6. The hearing committee shall forward its recommendation to the Office of Judicial Affairs Administrator. The OJA Administrator will send notice confirming the decision to the accused within five business days of the hearing and will also inform the appropriate University officials and the Complainant of the decision, Panhellenic Judicial records, the Interfraternity Judicial records, the Office of Judicial Affairs, and the Greek Affairs Office.

Section 7. Agreed Resolutions

A. Agreed Resolutions provide an alternative resolution process in which the accused chapter admits responsibility for the alleged violations and agrees to the proposed terms and sanctions presented by the AGJ and Office of Judicial Affairs. This is viewed as a positive alternative to the sometimes confrontational nature of the AGJ hearing. In this process, members of the AGJ meet with chapter leadership to hear, review, and discuss the chapter’s proposed sanctions and stipulations for the incident(s) in question.

Section 8. Definition of Possible Sanctions

A. University Sanctions
   1. Disciplinary Reprimand: An official warning followed by the written notice to the student or student organization that his/her/its conduct is in violation of University rules and regulations.
   2. Conduct Probation: A more severe sanction than a disciplinary reprimand. It is a period of review during which the student or student organization must demonstrate the ability to comply with University rules, regulations, and other requirements stipulated for the probation period.
   3. Education: A requirement to participate in some project, class or other activity that is relevant to the nature of the offense and appropriate for the violation.
   4. Restitution: A requirement to pay the cost of property damage to another student or student organization incurred during conduct violation or make other appropriate restitution, so long as the costs do not exceed $200.00.

B. Interfraternity council members
   1. Sanctions on chapter events include:
      a. Limit events (#).
      b. Eliminate events
   2. Community Service
      a. Create/Execute Projects.
      b. Set a given number of hours to be donated.
   3. Recruitment
      a. Ban chapter from recruitment process.
      b. Make all recruitment events public.
      c. Alumni present at all events.
   4. Participation, limit or restrict participation in certain events such as:
      a. Homecoming
      b. Varieties
      c. VEISHEA
      d. Greek Week
   5. Miscellaneous
      a. Must pair with another fraternity for certain projects.
      b. Nationals contacted and sanctions provided.
      c. Charter suspension
      d. No recognition as a campus organization

C. Collegiate Panhellenic Council Members
   1. The Vice President of Judicial Affairs, Greek Affairs Director, Program Assistant in the Dean of Students Office, and the Judiciary Committee reserves the right to give any sanction they deem necessary for any violation brought before them in accordance with due process rights and the NPC Manual of Information (13 ed.)
   2. For more serious violations or repeated violations, multiple sanctions may be given.

Last Updated 9/19/2012
D. Failure to comply with any sanctions may result in additional charges or sanctions as deemed necessary by the Office of Judicial Affairs.

Section 9. Appeal Process

A. Pursuant to section 6: Appeals of the Iowa State University Student Disciplinary Regulations. A campus organization found responsible with having violated the Student Conduct Code has a right to appeal that decision. Appeal procedures are listed in Section 6 of the Student Disciplinary Regulations. The Student Disciplinary Regulations document may be obtained from the Dean of Students Office at Iowa State University.

Section 10. Chapter Rights & Responsibilities

A. Due Process

1. Pursuant to the Iowa State University Student Disciplinary Regulations:
   b. Right to receive a written notice of the alleged student conduct violation (5.2 Investigation, Notice and Referral to Hearing).
   c. Right to a Student Judicial Hearing (5.6 Hearing).
   d. Right to be present at the hearing. (Note: Disciplinary Hearings may also be conducted in absentia as specified in the Student Disciplinary Regulations, 5.6.3(b) Administrative Hearings and 5.6.4(g) Right to be Present/Failure to attend).
   e. Right to present documentary, testimonial, or physical evidence at the hearing.
   f. Right to remain silent during the hearing.
   g. Right to have an advisor(s) present at the hearing (5.6.4(f) Right to Presence of Advisors at the Hearing).
   h. Right to receive a written notice of the Conduct Decision within five business days after a final decision has been rendered by the Hearing Officer (5.6.3(d) Notification of Result of Administrative Hearing).
   i. Right to appeal a final decision (6. Appeals).
   j. Right to review disciplinary file maintained in the office of Judicial Affairs by scheduling an appointment with a Judicial Affairs representative.

B. Chapter Rights

1. Every chapter has the right to keep confidential or to disclose any information they deem necessary about the charges brought upon them, the proceedings, or the sanctions they receive.

2. Each individual chapter is responsible for informing all their members of the charges being brought forth against them.

Section 11. Good Faith

A. It is recognized that this policy cannot address, in specific fashion, all possible social situations that may occur. When this policy is not specific on a particular point, the Collegiate Panhellenic Council, the Interfraternity Council, and National Panhellenic Council chapters and their members are expected to conduct their events and themselves in the spirit of social responsibility expressed in this policy.
APPENDIX E

Iowa State University
Vice President of Recruitment Counselors

Section 1. Selection
   A. The candidate for Vice President of Recruitment Counselors will be selected during the same election as
      Vice Presidents of Recruitment.

Section 2. Term
   A. The Vice President of Recruitment Counselors will serve on the Interfraternity Council alongside the other
      officers for a term deemed necessary to complete all tasks as outlined in the job descriptions of the bylaws
      of this document.
   B. The Vice President of Recruitment Counselors will be expected to follow all basic guidelines and
      expectations of other council positions.